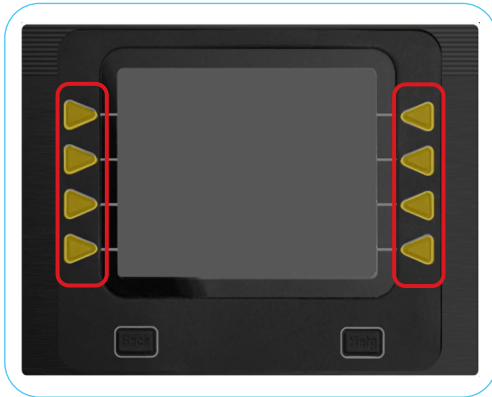


Recording a Customer Greeting On Your EOS | HD Base Station

The EOS | HD Base Station allows you to record up to 10 customized greetings, enabling you to schedule alternating specials throughout the day, or set specific specials to play at different parts of the day, like breakfast or lunch.

1. Press any button to illuminate the screen (**LANE STATUS**).



2. Press **Menu** in lower left corner to go to **MAIN MENU**.



3. On **MAIN MENU**, press **Message Center**.

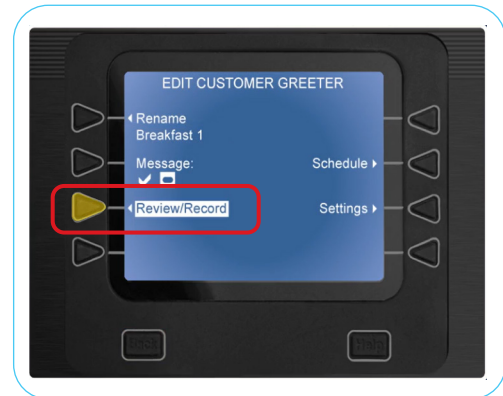


4. On **MESSAGE CENTER MENU**, press **Customer Greeter**.



5. Press the **Up** and **Down** arrows to select a greeting you would like to record. Then, press **Edit**.

6. On **EDIT CUSTOMER GREETER** screen, press **Review/Record**.

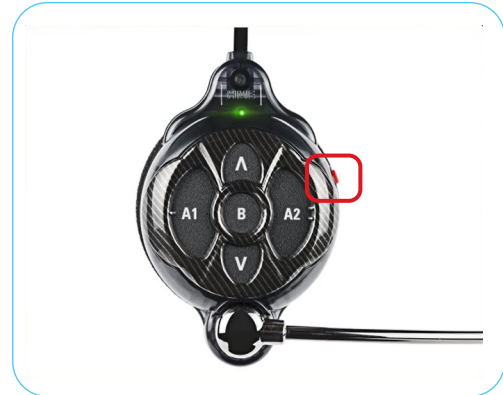


7. Press **Record** in lower right corner of the screen.

NOTE: To record, you will need a registered headset.



8. **Power on** your registered headset by pressing the **red button**.



9. **Press and hold B button**, then speak into microphone to record your greeting.

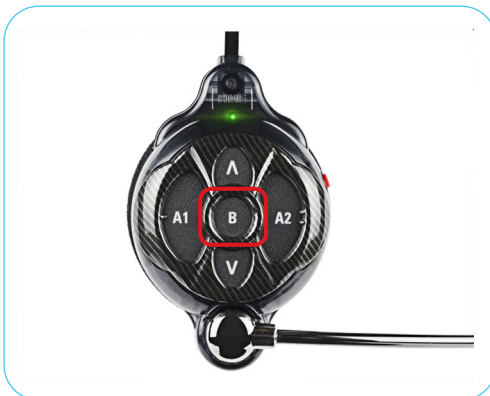


10. **RECORDING MESSAGE** will display on your screen.

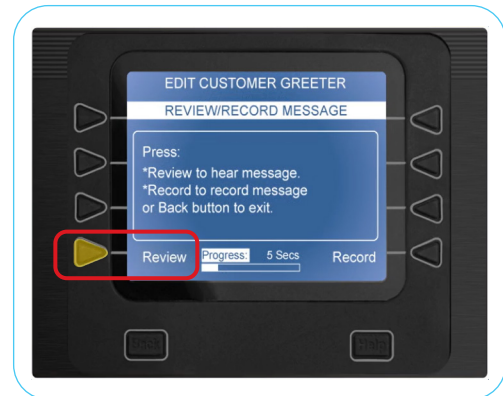
NOTE: Maximum recording time is 16 seconds.



11. When you are done recording your greeting, release **B button**.



12. To listen to your greeting, press **Review** on **REVIEW/RECORD MESSAGE** screen.



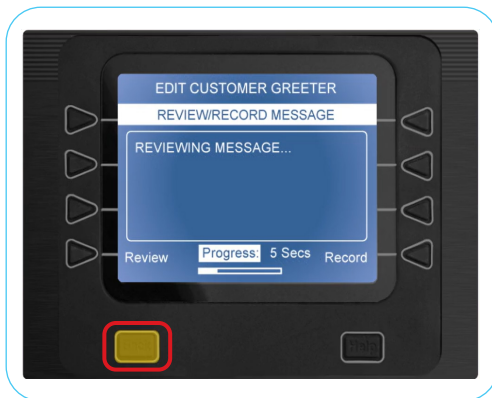
13. Press and hold **B** button to listen to recording through headset.



14. Release **B** button to stop listening to the recording.



15. Press the **Back** button at the bottom to save your recorded greeting.



16. Continue pressing the **Back** button to return to the first screen (**LANE STATUS**).



For help, call 800.848.4468 (options 1,2, and 3) or email: support@hme.com

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