

# Navigating and Generating Trends Dashboard Reports in the HME CLOUD® Reporting System

The screenshot displays the HME CLOUD Trends Dashboard interface. At the top, navigation tabs include WELCOME, DASHBOARD, **REPORTS**, LEADERBOARDS, SETTINGS, SHACK TALK, and Logged in. The main dashboard area is titled "Trends Dashboard" and includes a "User Guide" link, a "Save as Template" button, and an "Apply" button. The dashboard is divided into several sections:

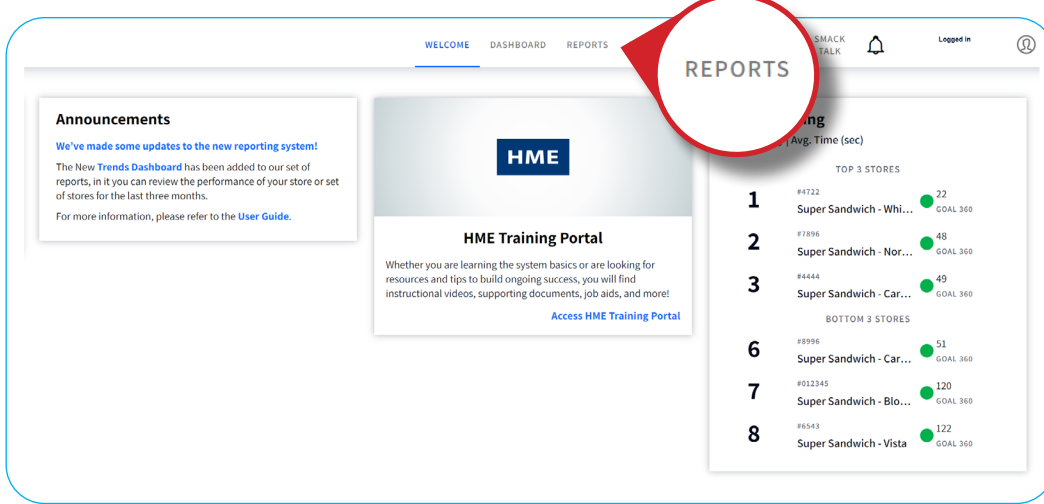
- Groups / Stores:** A search bar and a list of store managers (Laurent, Lisa, Paul) and an ungrouped option. A selected store is "4444 Super Sandwich - Carone".
- Date Range:** Options for "Date Interval" (Previous Month) and "Custom Dates" (11/1/2023 to 11/30/2023).
- Aggregations:** HIERARCHY: Store Level (1st Level) and AVG TIME: Lane Total (Lane Total 2).
- Hourly Detail:** A line chart showing Average Time and Total Cars from 04 AM to 11 PM.
- Daypart Detail:** A line chart showing Average Time and Total Cars across five dayparts.
- Day of the Week Detail:** A line chart showing Average Time and Total Cars for each day of the week.
- Group/Store Details:** A table with columns for Group / Store, Average Time, and Total Cars.
- Total Cars by Group/Store and Day:** A stacked bar chart showing total cars for each store across different days.

Below the dashboard, a "Raw Car Data Report" button is visible, with a description: "Raw drive-thru event data by store." and a "Show Full Report" link.

Group / Store	Average Time	Total Cars
012345 Super Sandwich - Bloom	118	49833
4444 Super Sandwich - Carone	118	50393
4722 Zavby's - Whiptail	23	50932
6543 Super Sandwich - Vista	96	49863
7896 Super Sandwich - Norma	50	49641
8996 Super Sandwich - Carlsbad	50	49641
<b>Total</b>	<b>76</b>	<b>301602</b>

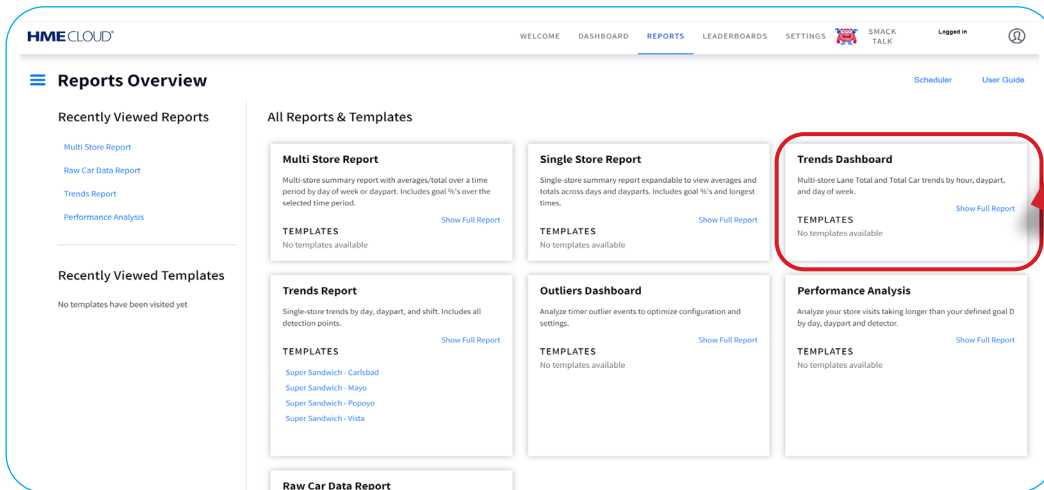
# Locating the Reports Page in HME CLOUD

1. Log into your HME CLOUD account.
2. Click on **REPORTS** in the top navigation bar of the Welcome Page.



## Trends Dashboard

3. You will be taken to the **Reports Overview** page.
4. Select **Show Full Report** from the **Trends Dashboard** box.



5. Select which **Group(s)** and **Store(s)** you would like to include in your Report by clicking the appropriate boxes or by typing the name of a store into the **Search bar**.

The screenshot shows the 'Trends Dashboard' for 'HME'. On the left, under 'Groups / Stores', there is a search bar and a list of items with checkboxes: 'Select all', 'Store Manager (Lauren)', 'Store Manager (Lisa)', 'Store Manager (Paul)', 'Ungrouped', and '7896 Super Sandwich - Norma'. A red box highlights this entire section. On the right, under 'Date Range', there are two tabs: 'Date Interval' (selected) and 'Custom Dates'. Below the tabs is a dropdown menu showing 'Current Week' and a date range selector with a calendar icon and two date input fields, both containing '2/4/2024'.

6. Select your desired **Date Range** by **Date Interval** or **Custom Dates**. Select the date range from the dropdown or enter your custom dates.

This is a close-up of the 'Date Range' section. It shows the 'Date Interval' tab selected over 'Custom Dates'. Below the tabs is a dropdown menu with 'Current Week' selected. At the bottom, there is a date range selector with a calendar icon and two date input fields, both containing '2/4/2024'.

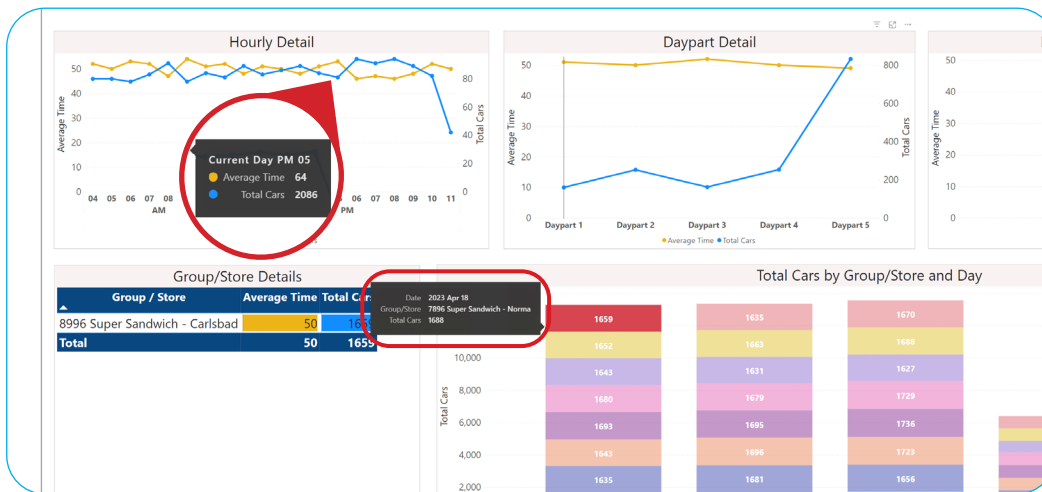
7. Under **Aggregations**, select your **HIERARCHY** and criteria for **AVERAGE TIME**.

The screenshot shows the 'Aggregations' section. Under 'HIERARCHY:', there are three buttons: 'Store Level' (selected), '2nd Level', and '1st Level'. Under 'AVG TIME:', there are two buttons: 'Lane Total' (selected) and 'Lane Total 2'.

8. Your **Trends Dashboard** will display the number of cars served and average time by the Hour, Daypart, Day of the Week, and Group / Store.



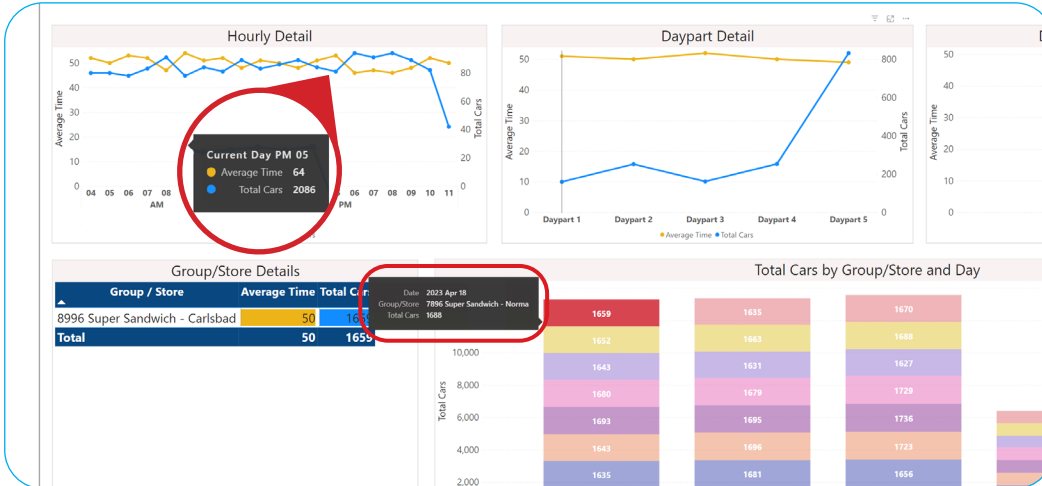
9. Hovering above items in the charts will reveal the details of the column. Clicking on a graph will change the other charts to show the selected information in more detail.



10. Your **Trends Dashboard** will display the number of cars served and average time by the Hour, Daypart, Day of the Week, and Group / Store.



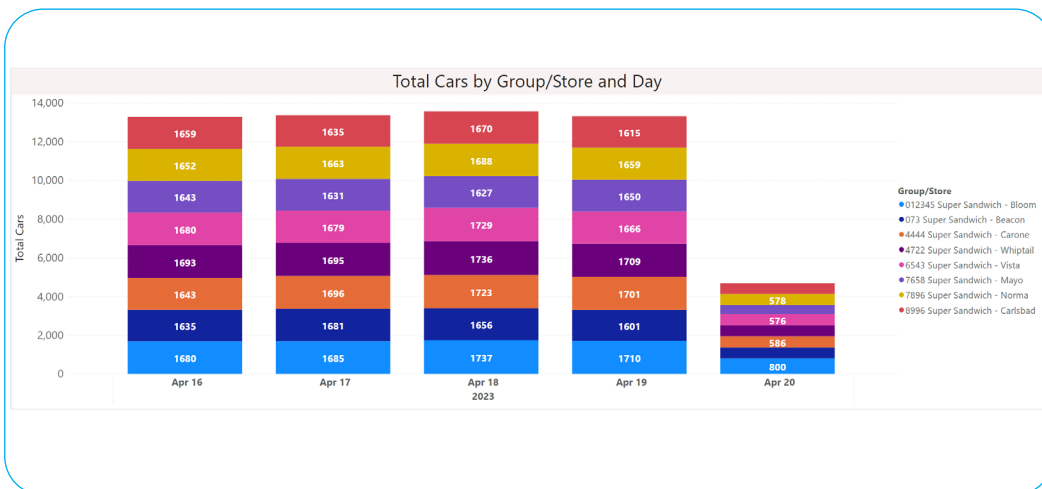
7. Hovering above items in the charts will reveal the details of the column. Clicking on a graph will change the other charts to show the selected information in more detail.



8. **Group/Store Details** displays the average time and total cars in the drive through for the specified date range.

Group/Store Details		
Group / Store	Average Time	Total Cars
012345 Super Sandwich - Bloom	121	1631
1234 Customer Success1	43	1806
4444 Super Sandwich - Carone	123	1647
4722 Zaxby's- Whiptail	23	1258
6543 Super Sandwich - Vista	97	1678
7896 Super Sandwich - Norma	49	1674
8996 Super Sandwich - Carlsbad	49	1671
<b>Total</b>	<b>73</b>	<b>11365</b>

8. **Total Cars by Store and Day** shows the number of cars per store within your selected date range.



For help, call 800.848.4468 (options 1,2, and 3) or email: support@hme.com

