

DASHBOARD

Click on **Menu** button to go to the **Main Menu** and the **REPORT SHORTCUTS** screen

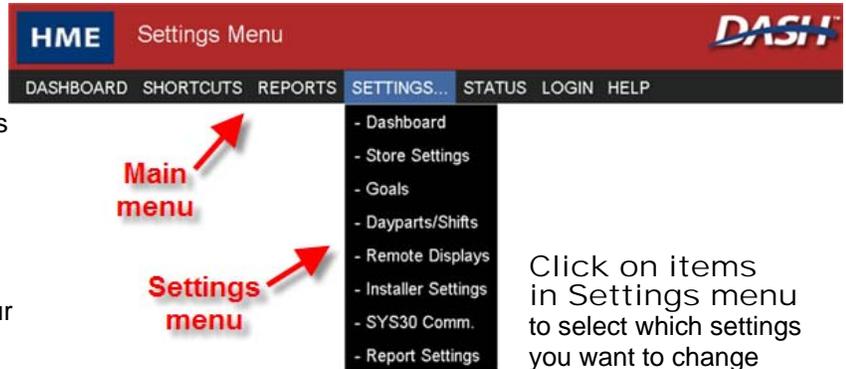
Click on **Edit** button to change the Dashboard layout and the type of information in each pane



MENU

Click on:

- DASHBOARD to go to the main screen
- SHORTCUTS to run the most common reports
- REPORTS for all other reports
- SETTINGS to expand the Settings menu for changing DASH™ settings
- STATUS to view DASH™ equipment status
- LOGIN to go to a screen for logging in with your user password to access controlled information
- HELP to open the full Table Of Contents for the DASH™ Operating Instructions



Click on items in Settings menu to select which settings you want to change

REPORTS

SHORTCUTS to get Current Summary Reports

From the Dashboard - Click on **Menu** button



For all Other Reports

Click on **REPORTS** on the **Main Menu**



Click on the tab for the type of report you want

If you click on the **COMPARISON** tab, click on **SINGLE DAY** or **MULTI-DAY**



Click on calendar icons to select dates



Click on drop-down arrows to select times



To run a **SETTINGS** report, click on one of the **REPORT** buttons

To run any other report, click on one of the **Get Report:** buttons

HELP

Click on the **HELP** button on any screen for explanations and step-by-step instructions