



Version 1.0*

OPERATING INSTRUCTIONS

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CHAPTER 1 DASH™ VERSION 1.0* OVERVIEW

The DASH™ system enhances your System 30 Timer with a new "Dashboard" (the display of drive-thru data on the monitor) in various formats such as total and average times, graphs of service trends, and an animated display of actual cars in the drive-thru lane at any time. It stores the data and uses it to generate summary reports. The reports show trends in service times to provide you with a measurement of efficiency in drive-thru customer service. You can set up the system to generate the reports automatically or on demand, or to transfer the data to a computer.

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DASH™ EQUIPMENT

Your basic DASH[™] equipment includes a Control Unit and a Monitor, which interface with the System 30 Timer Base Station (SYS30) that was already installed in your store.

System 30 Timer Base Station (SYS30)

The DASH[™] system is designed to communicate with your previously installed HME SYS30, which provides lane detection data to the DASH[™] Control Unit.



Control Unit

The Control Unit receives and processes data from drive-thru lane event times sent to it by the SYS30. It updates the dashboard information and displays it on the Monitor.

The Control Unit stores your settings and manages a database of raw car data that it uses to generate scheduled and on-demand reports.



Front



Dool

Monitor

The Monitor is the primary drive-thru data display for your DASH™ system. The lane information display on the Monitor is known as the "Dashboard." Other displays on the Monitor are for viewing reports, viewing and editing settings and performing diagnostics. Your DASH™ system may have one or more Monitors.



Back-Office PC (not supplied)

You can access the DASH™ screens on your Back-Office PC if your system has been configured to work with your Network. You can also use the Back-Office PC to print various reports.

IMPORTANT DASH™ TERMS

The following DASH™ terms are important for you to understand.

Cars in Lane

The number of cars that have arrived at the first ON detection point in your drive-thru lane, but have not yet left the last ON detection point of that lane.

Dashboard

The main display on your DASH™ monitor, where you see up-to-date information about drive-thru activity.

Daypart

A time period representing some part of your store's day, between its opening and closing times. You can set up to 12 time periods, or Dayparts per day. Each Daypart automatically ends when the next Daypart begins. They cannot overlap. The last daypart ends when the store closes. Some Daypart examples are: breakfast, mid-morning, lunch, mid-afternoon, dinner, evening and late-night hours.

Detection Point

Generally, a location in your drive-thru lane where a vehicle's presence is measured. Typical detection points are at the Menu Board, Cashier Window and Service Window. A detection point can also be located outside the lane. Detection points of this type are called "independent detectors," because they exist independently of the lane. An example is the Wait Area, where cars are parked while they await their order.

Detection Time

The time from a vehicle's arrival at a specific detection point until its departure from that point.

Event Time

The time associated with lane events, including queue time, Total or OTD time, detection time and greet time.

Goals

Ideal service times that you can set as objectives for measurement of efficiency in drive-thru service. For example, you can set goals for Service, Menu, Greet or Total times.

Greet Time

The time from a vehicle's arrival at the Menu Board detection point until the order taker begins speaking to the customer.

Lane

Any drive-thru lane.

Lane Event

Any drive-thru event or series of events in which time is measured at detection points. A lane event can be measured by lane, queue time, total time, detection time or greet time.

OTD Time (Same as Total Time)

The time from a vehicle's arrival at, or departure from, the lane's first ON detection point until that vehicle's arrival at, or departure from, the lane's last ON detection point.

Pullin

A vehicle that entered the drive-thru lane after the first ON detection point, and exited through the last ON detection point.

Pullout

A vehicle that entered the drive-thru lane through the first ON detection point, but exited the lane before the last ON detection point.

Queue Time

The time from a vehicle's departure from any ON detection point until its arrival at the next ON detection point.

Raw Car Data

Car times automatically stored in the system every time a vehicle leaves the last ON detection point. Raw car data is collected over a period of time, and is used by the system to compile reports.

Repeat

The time, in seconds, between repeating alert tones that you can set for any Daypart goal.

Reports

Presentations of data stored by your DASH™ system, showing drive-thru activity or inactivity during selected time periods, times exceeding goals or comparison of selected time periods, etc., and the settings you have made. You can obtain reports on demand or schedule them in advance to be generated automatically.

Service Goals

A time limit that a vehicle should not exceed for a given lane event. Service goals can be applied to any lane event, such as the time a car spends at a detection point, the total time in the lane, etc.

Shifts

Typical scheduled work hours for your store's crews. Up to 3 shifts can be set in a 24-hour period representing a day between opening and closing times. Shifts can overlap, for example: Shift 1 could be from 6 AM to 2 PM and Shift 2 could be from 11 AM to 7 PM. A shift can also go past midnight, overlapping two days.

Single Lanes or Dual Lanes

The type of drive-thru lane(s) at your store; either with one lane (single) or two separate lanes (dual).

Store Hours

Your store's opening and closing times for each day of the week. Store hours for any two days can not overlap. There can be only one store opening time for each day of the week. Store hours can span midnight. For 24-hour stores, the store open and close times are the same.

Total Time (Same as OTD Time)

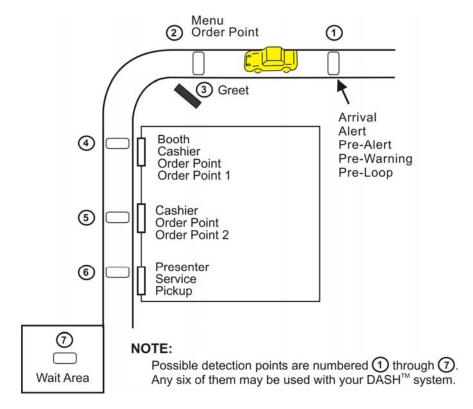
The time from a vehicle's arrival at, or departure from, the lane's first ON detection point until that vehicle's arrival at, or departure from, the lane's last ON detection point.

DRIVE-THRU LAYOUT

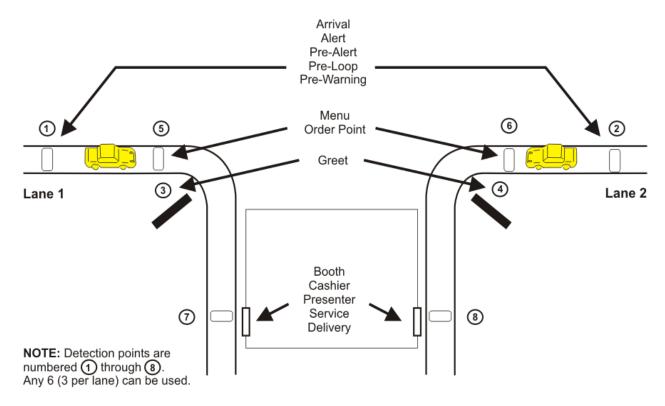
Look at the following lane layouts to see which most closely matches your store's drive-thru layout. In these illustrations, you can see lists of possible event names that you can use for each detection point, such as Arrival, Menu, Booth, etc.

A single-lane drive-thru (Layout 1) can have up to six detection points.

A dual-lane drive-thru (Layout 2) can have up to three detection points per lane.



Layout 1: Typical single-lane drive-thru store layout



Layout 2: Typical dual-lane drive-thru store layout

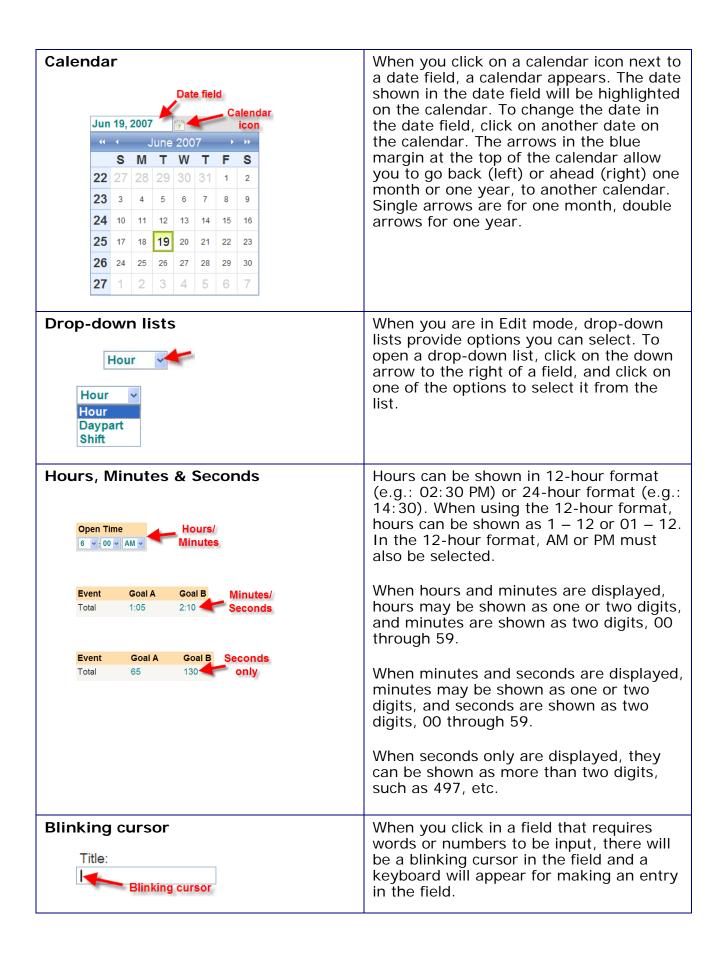
CHAPTER 2 USING THE DASH™

This section describes the Menus, Controls and Definitions that will help you operate the DASH™ more effectively. The concepts of the Dashboard, Reports, Settings, Status, Login and Help are explained in this section.

Getting Around the DASH™ Displays

When you want to obtain reports on demand or make changes to DASH™ settings, you will need to use the mouse attached to the Control Unit behind the Monitor or the mouse on your Back-Office PC if you are remotely accessing the DASH™ system. You will see the following display characteristics on the display screens.

Display Characteristic	What it Means
Menu Bar SETTINGS Menu Bar SETTINGS Menu STATUS LOGIN HELP - Dashboard - Store Settings - Goals - Dayparts/Shifts - Remote Displays - Installer Settings - SYS30 Comm Report Settings	When you click on the Menu button on the Dashboard screen, the Shortcuts page will appear with the Menu bar at the top. As you move your cursor over each topic on the Menu bar, it will be highlighted in blue. When you place your cursor over SETTINGS, the SETTINGS Menu will drop down. Click on any topic in the Menu bar or SETTINGS Menu to get to the related area.
HELP link DASHBOARD SHORTCUTS REPORTS SETTINGS STATUS LOGIN HELP HELP Link	Select the HELP link from the Menu bar if you want to open the Table of Contents for the entire DASH™ Operating Instructions.
HELP button	Click on the HELP button in the upper right corner of any screen for specific explanation and instructions for the topic on that screen.
EDIT button	To change settings or make changes to a screen, click on the EDIT button on that screen.
Save Cancel	When you are in the Edit mode, click on the Save button to save the changes you have made. If you decide not to save the changes, click on the Cancel button.



Keyboard If you click in a field where you need to input letters and/or numbers, a full - 1 2 3 4 5 6 7 8 9 0 - = BackSpace keyboard will appear. q w e r t y u i o p [] \ Caps a s d f g h j k l ; E If you need to input symbols or capital z x c v b n m , . / letters, select Caps for the symbols/caps keyboard. To return to the main ~ ! @ # \$ % ^ & * () _ + BackSpace keyboard, select Caps again. Q W E R T Y U I O P { } I Caps A S D F G H J K L : " Z X C V B N M < > ? If you only need to input numbers, a small, numbered keyboard will appear. 7 8 9 Use your mouse and cursor to click on 4 5 6 characters from the keyboard to enter 1 2 3 into the field. When you are finished, click **0** . Bsp with your cursor outside the field and the keyboard will disappear. Tabs When you are in the Edit mode, you may see tabs that look like the tabs on file folders. Selecting the various tabs allow MASTER GOALS DAYPART GOALS you to switch between items to be edited. Select Day & Daypart, then click EDIT but There may be more than one level of SUN MON TUE W tabs. 1 2 3 4 5 6 DAYPART:

Menu Topics Defined

DASHBOARD

The Dashboard is the main display on the monitor where you see information about activity in the drive-thru lane. You can select various Dashboard layouts from the Menu>Settings>Dashboard page.

The Dashboard can show you service times for cars currently at each detection point, the number of cars in the lane, average service times over various time periods, average total service times, graphs of lane event trends over selected time periods, animation of lane activity and more.

REPORTS

Your DASH™ system can produce a variety of on-demand or scheduled reports. You can use the reports to compare actual service times to established goals, to examine service trends over selected time periods, and to reveal certain problem areas. Selecting **REPORTS** allows you to choose a report from any time period to be generated from stored data.

SETTINGS

You can change any DASH $^{\text{TM}}$ settings by selecting **SETTINGS** from the Menu bar and then making a selection from the pop-out SETTINGS Menu to review the selected settings. Some of the settings that you can change are: types of information displayed on the Dashboard and optional Remote Displays, types of data and time periods to be included on reports, goals for comparison with actual service times, and store opening and closing times, etc.

NOTE: You should print a new All Settings Report (go to Menu>Reports>Settings) each time any settings change is made, and keep it in a safe place. The information on this report will allow you to quickly reset your store settings, if necessary.

STATUS

You can view system status and statistics by selecting **STATUS** from the Menu bar.

LOGIN

You can log into the DASH[™] at your assigned level of permission to perform various functions such as changing the information shown on the Dashboard, obtaining reports, changing DASH[™] settings and performing diagnostics. Refer to Changing Passwords.

Permission allowed for each user login level is described below:

User	Access	Notes
Dashboard	Only for viewing Dashboard data display on Back-Office PC	Password required if set
Reports Only	Only for generating reports that are not scheduled to run automatically	Password required if set
Store Manager	All functions except Installer Settings	Password required if set
District Manager	All functions except Installer Settings	Password required if set
Installer	All functions	Password required - Automatic logout after 10 minutes of inactivity – reverts to Dashboard

NOTE: If you set a password for a given user, you must set passwords for all users with similar access in order to protect the access features. Automatic logout reverts to the highest level of access without a password. For maximum system protection, set all passwords.

HELP

The DASH™ has extensive **HELP** files to assist you with its setups and operation. You can click on the HELP button on any screen to view explanations and instructions specifically for that screen.

You can also access the Table of Contents for the entire DASH™ Operating Instructions by clicking on the **HELP** link in the Menu bar, and then clicking on any topic in the Table of Contents to open it.



CHAPTER 3 DASHBOARD

The Dashboard is the main display screen that you see on the DASH™ monitor. It is capable of displaying events in "real time" (as they happen) or averaged over specified time periods, and statistical drive-thru information.

You can select the drive-thru information you want to see on the Dashboard, and you can edit its appearance by selecting Edit to change Dashboard settings or selecting Menu to access the Menu bar to perform various DASH™ functions such as changing store settings, running reports, etc.

Dashboard Content

The Dashboard consists of a frame with one or more sections that display various combinations of Event times as they occur, as well as average times and graphs. For example, the dashboard shown below has a Lane activity display and four data sections. Each section displays specific drive-thru information; Menu and current Daypart's Menu Average times, Service and current Daypart's Service Average times, the number of car transactions in the current Daypart period, and Total Goal % in the current Day period.



The Dashboard refreshes Event time every second.

Average Time, Goal %, Cars In Lane and graphs are updated as events affecting them occur (for example, when a new car arrives or departs).

Additional Dashboard Screens that Might Appear:

















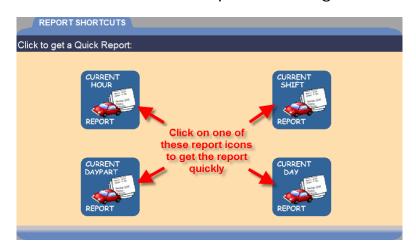
preventive maintenance tasks

Editing the Dashboard

You can edit the Dashboard to change the information it displays, and how it appears. For detailed instructions on how to edit the Dashboard, go to Dashboard Settings.

Short Cuts

When you click on **Menu** from the Dashboard, you will automatically be taken to the **SHORTCUTS** screen. This screen provides you with shortcuts to quickly obtain the most commonly used reports; Current Hour, Current Shift, Current Daypart or Current Day. Click on one of the report icons on the screen, and that report will be generated.





If the Daypart or Shift report icon is grayed out, it means that no data is currently available for that report. When data has been collected for the current Daypart or Shift, the background of its icon will change back to blue.

CHAPTER 4 REPORTS

You can generate reports on demand from data stored in the DASH™, or schedule reports to be generated automatically. Day, Week, Month and Year-to-Date reports can be retrieved for up to one year (365 days).

The following types of reports are available:

	Type of Report	Description
	Hour	Summary of drive-thru activity for specified hours of selected dates
	Daypart	Summary of drive-thru activity for specified dayparts of selected dates
>	Shift	Summary of drive-thru activity for specified shifts of selected dates
MAR	Day	Summary of drive-thru activity for multiple days within selected dates
SUMMARY	Week	Summary of drive-thru activity for one or more weeks within selected dates
0,	Month	Summary of drive-thru activity for one or more months within selected dates
	Year-to-Date	Summary of drive-thru activity from beginning of current year to present date
	Raw Car Data	Raw Car Data records for every car passing through the drive-thru within selected dates and times
7	Single Day Comparison	Compares Hours, Dayparts or Shifts for a specified day
COMPARISON	Multi-Day Comparison	Compares a single period (Hour, Daypart, Shift, Day, Month) for each day between the selected From and To dates
	Excess	Summary of drive-thru activity exceeding a specified time at a selected lane events such as Greet, Menu Board or Service times, within selected dates and times
ŏ	Inactivity	Summary of inactivity at selected lane events such as Greet, Menu Board or Service times, within selected dates and times

	All Settings	Lists all the following DASH™ settings
	Installer Settings	Lane Configuration, Detector Settings, Pullout Settings, Control Unit Network Settings and Maintenance Scheduling
	Remote Display Settings	List of all settings for each remote display
w	Dayparts/Shifts Settings	List of Dayparts and shifts set up to divide the store day
Š	Scheduled Report Settings	List of scheduled reports
SETTINGS	Store Settings	List of store parameters such as opening and closing times, beginning of week and fiscal year, store passwords and ID, daylight savings adjustment, etc.
0)	SYS30 Communication Settings	List of settings for the communication with the SYS30 Timer
	Master Goals	List of Goals that are the same for each day of the week
	Daypart Goal per Day Settings	List of Goals that can be set differently for each Daypart of
	Daypart Goal per Daypart Settings	every Day of the week
	Dashboard Settings	List of all Dashboard Settings

Click on the **Menu** button in the upper left corner of the Dashboard screen and then click on **REPORTS** on the Menu bar.



The Reports display will appear with tabs for each type of report.



Click on one of the tabs for the type of report you would like to generate.

SUMMARY REPORTS

Summary Reports include reports for time periods of an Hour, Daypart, Shift, Day, Week, Month or Year-to-Date, as well as Raw Car Data reports for a selected time period.



Creating a Summary Report

 Click on the drop-down list arrow to the right of the Report field and select the type of Summary Report you want to generate.



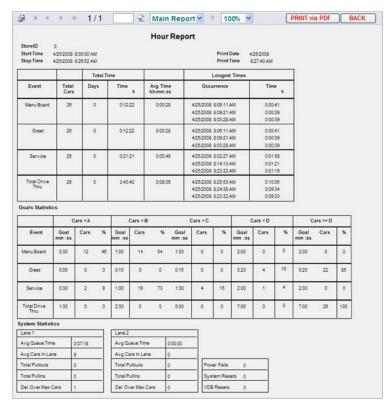
- Click on the drop-down list arrow to the right of the **Period** field and select the period of time for the report. This information will vary according to the type of report selected.
- 3. Click on the calendar icon to the right of the **From** and **To** fields and select the start and end dates for the report from the drop-down calendars. The dates you select must be within the Car Data Start and End dates at the top of the display.



- 4. Select **No** if you want the report for each selected period to be generated on a separate page. Select **Yes** if you want to generate a single page report containing summarized data from all of the selected periods.
- 5. Click on **QUICK VIEW** for a condensed, less detailed report or click on **DETAILED** for a complete, more detailed report.



Example of a Quick View Summary Report



Example of a Detailed Summary Report

COMPARISON REPORTS

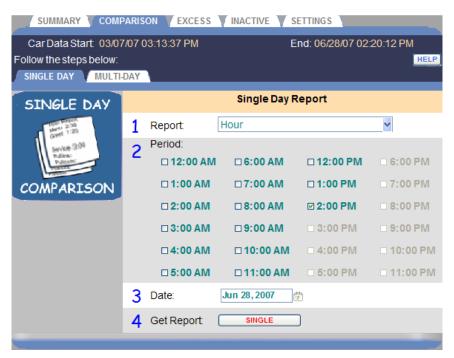
On Comparison Reports, you can compare the same periods of time for Hour, Daypart, Shift, Day or Month for single or multiple day reports.

Each Comparison Report has two separate graphs, one for Average Times and the other for Number of Cars.

NOTE: The reports generated depend on the lane and detector configuration. Each configuration can change the names of the events, number of available events, and lane specific pullins and pullouts, which alter the format of the report.

Single Day Comparison Report

A Single Day Comparison Report allows you to compare summary data for the same report period; Hour, Daypart or Shift for a specified day, for selected time periods within the day. It allows you to compare one time period to another within a single day.



Creating a Single Day Comparison Report

1. Click on the drop-down list arrow to the right of the **Report** field to select the type of report you want to generate.



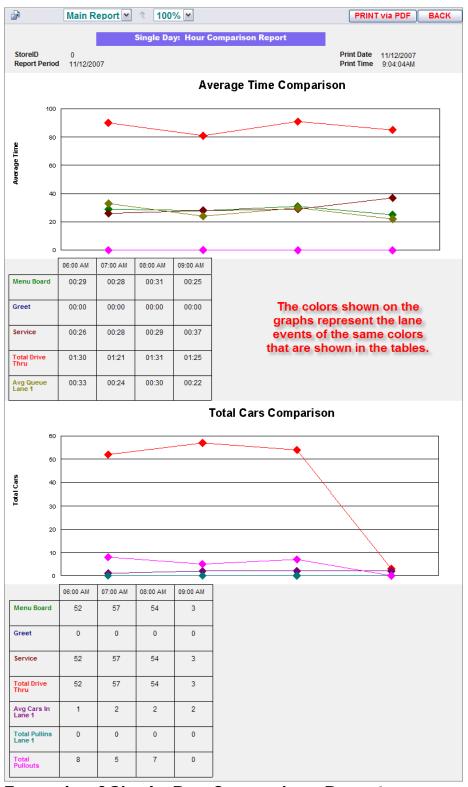
2. Below **Period**, click on the box next to each time period you would like to see on the report, in order to compare two or more periods. This information will vary according to the type of report you selected.

NOTE: Data for the highlighted periods are available for reports. The periods shown in gray have not yet happened, therefore no data is available. As each time period passes, it will be highlighted.

3. Click on the calendar icon to the right of the **Date** field and select the date for the time periods you selected for the report.



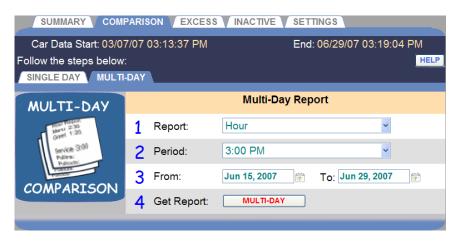
4. Click on the **SINGLE** button to the right of **Get Report** to generate the report.



Example of Single-Day Comparison Report

Multi-Day Comparison Report

A Multi-Day Comparison Report shows a single report period (Hour, Daypart, Shift, Day or Month) for multiple days between the selected **From** and **To** dates. It allows you to compare the same report period over two or more days.



Creating a Multi-Day Comparison Report

1. Click on the drop-down list arrow to the right of the **Report** field and select the report period you want to generate.

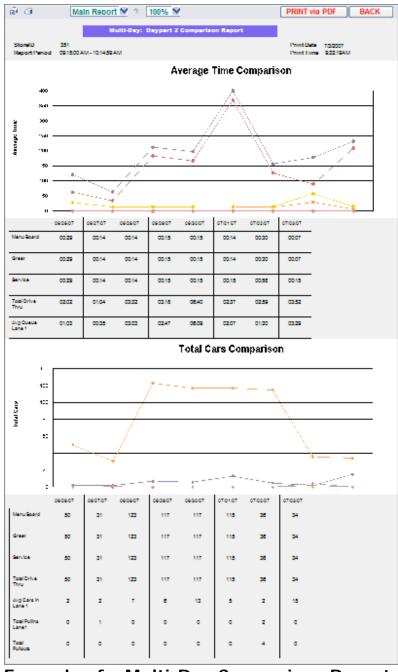


- 2. Click on the drop-down list arrow to the right of the **Period** field and select the time period you would like to see on the report. This information will vary according to the type of report you selected.
- 3. Click on the calendar icons to the right of the **From** and **To** date fields and select the dates on the drop-down calendars for the time period you would like to see on the report, so you can compare the same time period over two or more days. The dates you select must be within the **Car Data Start** and **End** date range shown at the top of the display.



4. Click on the **MULTI-DAY** button to the right of Get Report to generate the report.

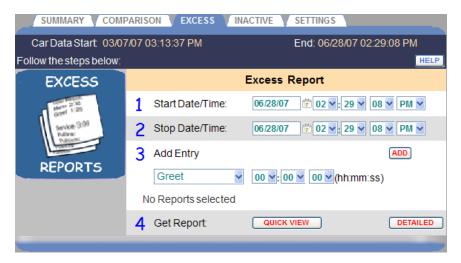
CAUTION: This report can be very long. For example, a Day report from 1/1/2009 to 1/1/2010 would generate a Day Comparison report for 365 days; almost 60 pages.



Example of a Multi-Day Comparison Report

EXCESS REPORTS

Excess reports provide a summary of cars that exceed an amount of time that you set up for lane events such as Menu Board, Service or Total time.

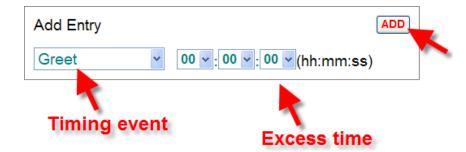


Creating an Excess Report

1. Click on the calendar icons and the drop-down list arrows to the right of the **Start Date/Time** and **Stop Date/Time** fields, and select the Start and Stop dates and the hour, minute, second and AM/PM for the excess times you would like to see on the report. The dates and times you select must be within the **Car Data Start** and **End** dates shown at the top of the display.



 Click on the drop-down list arrow under Add Entry, to select a lane event you want to see on the Excess Report. Then click on the dropdown list arrows and select the excess time (in hours, minutes and seconds) for that event.



Click on the ADD button to add this entry to the report.Each event is added to the list below the Add Entry fields.



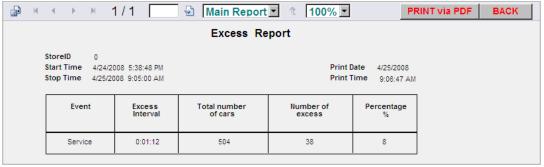
Repeat this step for other lane events until you have finished adding all the lane events you want to see on the report. There will be an entry on the report for every time a car has exceeded that amount of time for the selected lane event, during the time period you selected.

- 4. If you want to change the time on one of the events, click on the **Edit** button to the right of that event. If you want to delete one of the events, click on the **Delete** button for the event you want to delete.
- 5. Click on **QUICK VIEW** for a condensed, less detailed report or click on **DETAILED** for a more detailed report.





Example of a Quick View Excess Report

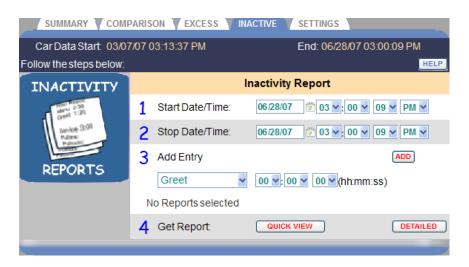


Example of a Detailed Excess Report

INACTIVITY REPORTS

Inactivity reports show you times when there has been no activity at selected lane events in the drive-thru lane, within the dates and times you choose.

CAUTION: This report can be very long. For example, if you set up the report to show Start and Stop Times for one year with a time interval of one second, the report will have an entry for each second of the year.



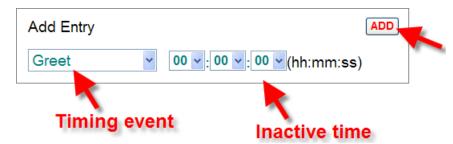
Creating an Inactivity Report

1. Click on the calendar icons and the drop-down list arrows to the right of the Start Date/Time and Stop Date/Time fields, and select the Start and Stop dates and the hour, minute, second and AM/PM for the excess times you would like to see on the report. The dates and times you select must be within the Car Data Start and End dates shown at the top of the display.



2. Click on the drop-down list arrow to the right of the Greet field and select the lane event that you want to add to the Inactivity Report. Then

select the time (in hours, minutes and seconds) for the event from each drop-down list. There will be an entry on the report for every period of inactivity for that lane event, exceeding that amount of time, during the time period you selected.



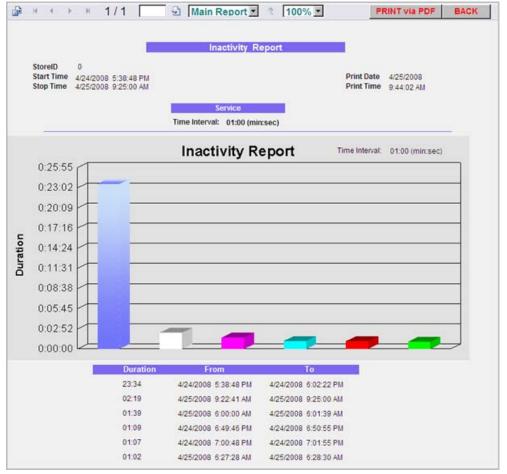
Click on the ADD button.

The event will be added to the list below the Add Entry fields.



Repeat this step for other lane events until you have finished adding entries to the report.

- 3. If you want to edit the time on one of the events, click on the **Edit** button. If you want to delete one of the events, click on the **Delete** button for the event you want to delete.
- 4. Click on **QUICK VIEW** for a condensed, less detailed report or click on **DETAILED** for a more detailed report.



Example of a Quick View Inactivity Report



Example of a Detailed Inactivity Report

SETTINGS REPORTS

These reports are lists of all the various types of settings that have been made for your DASH™. You can print any individual report or you can select the **All Settings** report, which describes how the DASH™ is configured.

NOTE: You should print an All Settings report and keep it in a safe place, so you will have a record of all your store's settings. If you ever need to reset the DASH™ to factory default settings, this report will help you to quickly reenter your settings.



Creating a Settings Report

Click on the REPORT button to the right of the report you want to run.

Samples of all the Settings Reports follow.

Installer Settings Report

This report includes Lane Configurations, Detector Settings, Pullout Settings and other configuration information.

NOTE: Adjusting lanes, detectors or events will cause other settings to be initialized.



Sample of Installer Settings Report

Remote Displays Settings Report

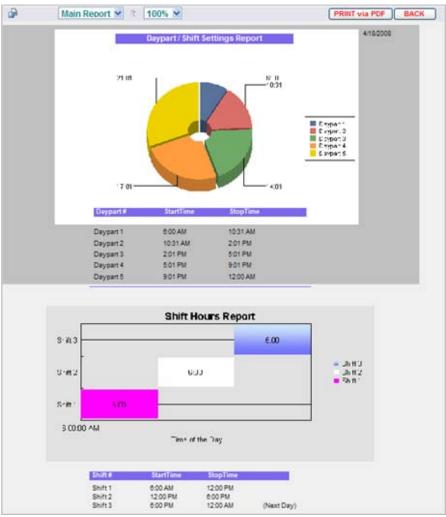
This report includes settings for information shown on remote displays, such as Lane Event, Goals and Tones.



Sample of Remote Display Settings Report

Dayparts/Shifts Settings Report

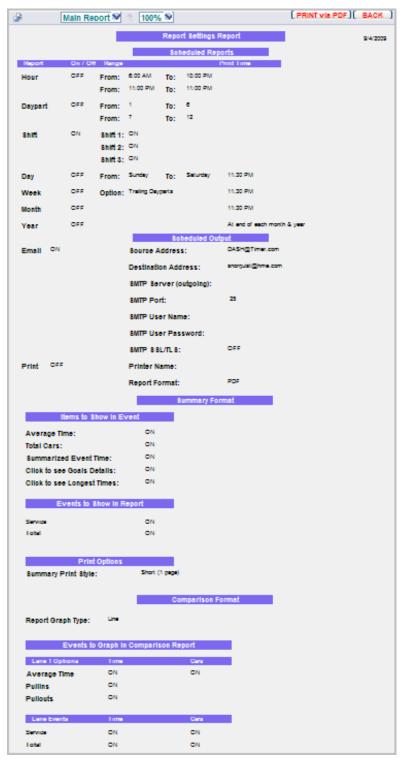
This report shows the settings for times that divide each day into dayparts and shifts. Note that each daypart begins when the previous daypart ends, but shift times can overlap.



Sample of Dayparts/Shifts Settings Report

Scheduled Reports Settings Report

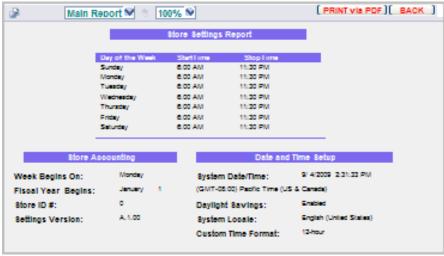
This is a list of reports scheduled to be generated automatically, including the lane events to be reported, the time span of the report and when it will be generated.



Sample of Scheduled Report Settings Report

Store Settings Report

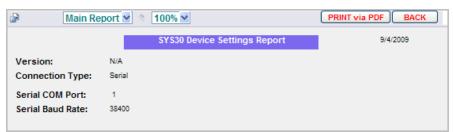
This is a report of store hours settings for each day of the week, and accounting settings.



Sample of Store Settings Report

SYS30 Communication Settings Report

This is a report of communication settings for the SYS30 Timer that were set up by the DASH™ installer.



Sample of SYS30 Communication Settings Report

Master Goals Settings Report

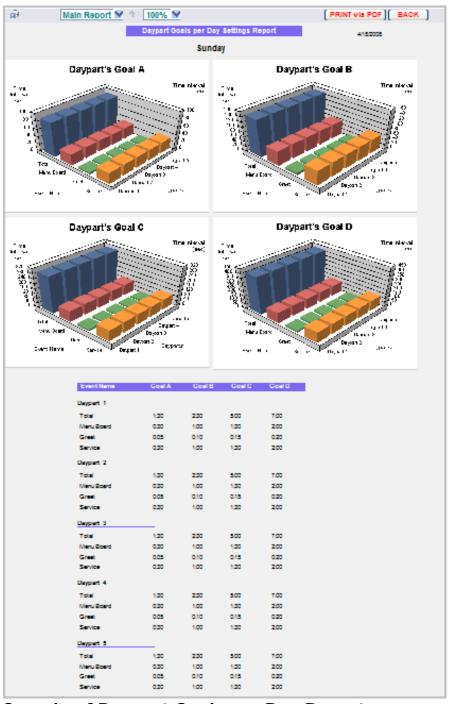
This is a list of Master Service Goals that have been set up for each lane event. When entered, the goals are copied to all Daypart Service Goals.



Sample of Master Goals Settings Report

Daypart Goals per Day Report

This is a list of daypart goals that have been set up for each day of the week. These goals will normally be set for specific values that are not covered by Master Goals.



Sample of Daypart Goals per Day Report

Daypart Goals per Daypart Report

This is a list of goals that have been set up for each daypart.



Sample of Daypart Goals per Daypart Report

Dashboard Settings Report

This is a report of current Dashboard settings.



Sample of Dashboard Settings Report

All Settings Report

This is a combination of all the DASH™ settings reports.

CHAPTER 5 SETTINGS

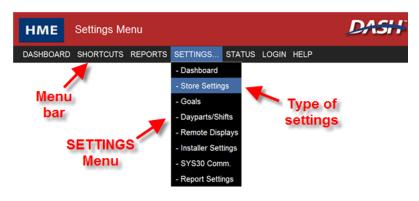
Settings for the DASH[™] can be viewed and edited by any authorized individual. To change some of the settings, you need to have a password. Refer to the Permission table to find out what settings you are authorized to change.

To edit any DASH™ settings:

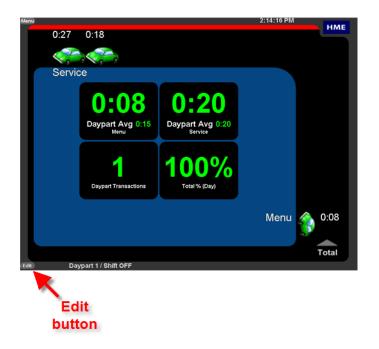
1. On the Dashboard, click on the **Menu** button at the upper left corner of the screen. The Menu bar will appear near the top of the screen.



2. Place your cursor over **SETTINGS** on the Menu bar. **SETTINGS** will turn blue and a SETTINGS Menu will appear. On the SETTINGS Menu, each type of settings will turn blue as you move your cursor over it. Click on the type of settings you would like to change.



NOTE: To directly edit the Dashboard settings, you can also click on the Edit button in the lower left corner of the Dashboard screen.



DASHBOARD SETTINGS

You can set up the information that will be shown on the Dashboard and the way it looks.

NOTE: You may be prompted to login as a Store Manager or higher to make changes to Dashboard settings if passwords have been set.

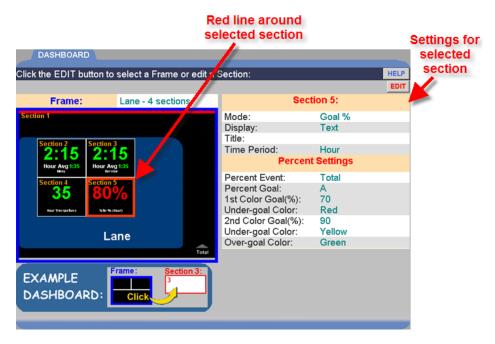
1. Click on the **EDIT** button to make changes.



 To change the layout of sections in the Dashboard frame, click on the Frame drop-down list and select another frame layout option. As you click on each option, the display will change so you can see its layout (highlighted in blue) before you continue making other changes.



3. Click on the section you want to edit on the Frame display. A red line will surround it, and the right side of the screen will show all the settings that can be edited in that section.



4. To change what data is displayed in the highlighted section, click on the drop-down arrow to the right of the **Mode** field to view its drop-down list, and click on an item on the list.



Definitions of the Modes are as follows:

Disabled Mode is when "Disabled" is displayed in a section of the Dashboard no data is shown in that section.

Event Time Mode shows real-time (current time) information for the car at the selected Event location.

Event Time w/Avg Mode shows the same information as Event Time mode, and an additional average time of cars at that Event location.

Goal Average Mode shows average time at the selected Event.

Goal % Mode shows the percent of cars over/under the goal at the selected Event.

Cars in Lane Mode shows the number of cars that have arrived at the first ON detection point in your drive-thru lane, but have not yet left the last ON detection point.

Detectors Mode shows an up arrow ▲ if there is currently a car at a detection point, and a down arrow ▼ if there is no car at a detection point. The name of the detection point is shown below the arrow.

Transactions Mode shows the number of transactions (total cars) in the current Time Period (Hour, Daypart or Day).

5. Depending on the Mode you selected, you can edit the following events by clicking on their drop-down list arrows or entering text in a field.

Display: Available only for Goal Average, Goal % and Cars In Lane mode. Displays the selected section of the Dashboard as Text or a Graph.

Lane: Used only in dual drive-thru stores. Select a drive-thru lane from the drop-down list.

Event: Available only for the Event Time, Event Time w/Avg and Goal Average mode. Select the event from the drop-down list.

Percent Event: Available only for the Goal % mode. Select the event from the drop-down list.

1st Color Goal: Available only for Event Time, Event Time w/Avg and Goal Average modes. Select a goal that you would like to display in a color of your choice.

2nd Color Goal: Available only for Event Time, Event Time w/Avg and Goal Average modes. Select a goal that you would like to display in a color of your choice.

Percent Goal: Available only for the Goal % mode. Select the goal from the drop-down list, that you would like to display on the Dashboard when percentages of the goal are reached.

1st Color Goal %: Available only for the Goal % mode. Select the first percentage of the Percent Goal that you would like to display on the Dashboard.

2nd Color Goal %: Available only for the Goal % mode. Select the second percentage of the Percent Goal that you would like to display on the Dashboard.

1st Color Goal(cars): Available only for the Cars In Lane mode. Select as a first goal, the maximum number of cars in the lane, before the number on the Dashboard display changes color.

2nd Color Goal(cars): Available only for the Cars In Lane mode. Select as a second goal, the maximum number of cars in the lane, before the number on the Dashboard display changes color a second time.

Under-goal Color: Available only for the Event Time, Event Time w/Avg, Goal Average, Goal % and Cars In Lane modes. Select the color of the display if the time is less than the selected target goal.

Over-goal Color: Available only for the Event Time, Event Time w/Avg, Goal Average, Goal % and Cars In Lane modes. Select the color of the display if the time is greater than the selected target goal.

Time Period: Available only for the Event Time w/Avg, Goal Average, Goal % and Transactions mode. Select the time period you want to display; Hour, Daypart or Day.

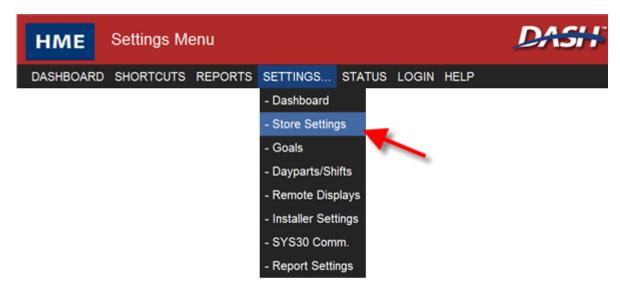
Title: Click in the field, and a keyboard will appear. Use the keyboard to enter a title for the event. You can choose what you want to call an event. The time measurement will not change, regardless of what you call it.



- 6. When you have finished making changes, click on the **SAVE** button to save your changes, or select **CANCEL** if you decide not to save them.
- 7. Click on **DASHBOARD** on the Menu to return to the Dashboard display.

STORE SETTINGS

Place your cursor over **SETTINGS** on the Menu bar, and then click on **Store Settings** on the drop-down SETTINGS Menu.

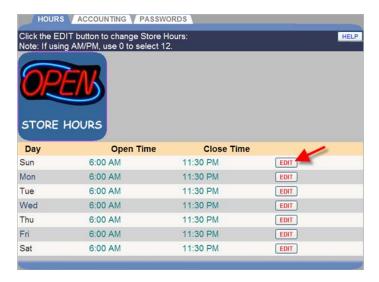


Click on one of the following tabs shown at the top of the screen for the Store Settings you want to view or change.



Setting up Store Hours

1. Click on the **EDIT** button to the right of the Day you want to change.



2. Select the **Open Time** and **Close Time** (Hours, Minutes, AM or PM) from the drop-down lists for the day you selected. To close the store for a particular day, click on the **OFF** box. If your store is open 24 hours, set both the Open and Close Times the same.

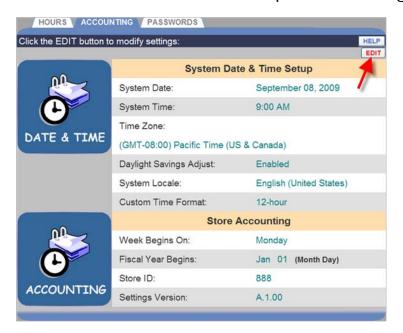


NOTE: If using AM/PM, use "0" in the hours field to select "12" noon or midnight.

- 3. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CANCEL** button to cancel them.
- 4. If you want to change the Store Hours for other days, repeat Steps 1-3.

Setting up Store Accounting

1. Click on the **EDIT** button to open the editing screen.



2. To set up the System Date, Time, Time Zone and Daylight Savings for your store location, do the following:



- Click on the drop-down lists to the right of System Date and select the current (Month, Day, Year).
- Click on the drop-down lists to the right of **System Time** and select the current (Hours, Minutes, AM or PM).
- Select your **Time Zone** from the drop-down list.
- To turn Daylight Savings Time on, select Enabled from the dropdown list to the right of Daylight Savings Adjust. Otherwise, select Disabled.
- Click on the drop-down list to the right of **System Locale** to select the country where your store is located.

• Select whether time in your locale is measured with a 12-hour format (e.g.: 02:30 PM), or a 24-hour format (e.g.: 14:30).

NOTE: If your selected System Locale (country) does not support the 12-hour format, only the 24-hour format will be available.

- 3. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CANCEL** button.
- 4. Or continue editing Store Accounting, as needed:



- Select the day you want your accounting week to begin on from the Week Begins On drop-down list.
- Select the Month and Day that your store fiscal year starts from the **Fiscal Year Begins** drop-down list.
- Enter your **Store ID** by clicking in the field to open a keypad. Enter your ID by clicking on the appropriate numbers on the keypad. Click out of the field when you are finished.

7	8	9
4	5	6
1	2	3
0	•	Bsp

5. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CANCEL** button.

Changing Passwords

Use this screen to set up or change optional passwords for the following DASH™ users: Dashboard-level, Reports Only, Store Manager or District Manager. If these passwords are set up, only personnel knowing the password can perform activities such as changing data displayed on the Dashboard or running unscheduled reports. If no password is set up in the Select User field, anyone can perform the related activities. Refer to the Login Permission table.

1. Click on the drop-down list arrow to the right of the **Select User** field and select the user who's password you want to update.



2. If you are changing an existing password, click in the **Old Password** field to open the keypad. Click on the numbers on the keypad to enter the selected user's old password.

7	8	9
4	5	6
1	2	3
0	•	Bsp

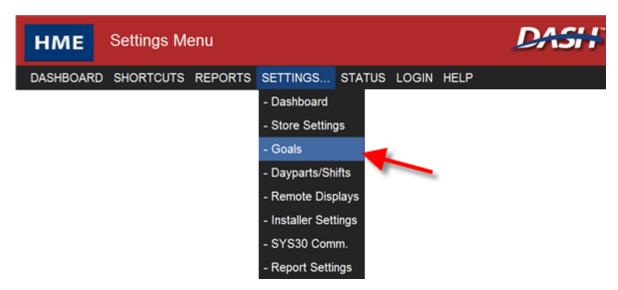
NOTE: If you forget your password and become locked out of the system, contact HME Technical Support for a temporary password that you can use to access the system and set a new password.

HME Technical Support: 1-800-848-4468

- 3. Click in the **New Password** field, and then click on the numbers on the keypad to enter the selected user's new password.
- 4. Click in the **Confirm New Password** field, and then click on the numbers on the keypad to reenter the new password.
- 5. Repeat steps 1 through 4 for each password you want to set or change.
- 6. When you have finished, click on the **SUBMIT** button.

GOALS

Place your cursor over **SETTINGS** on the Menu bar, and then click on **Goals** on the drop-down SETTINGS Menu.



You can establish goals for each of the lane events tracked by the DASH™. You can also set the system to alert you when service goals times have been exceeded.

NOTE: Times will display as either minutes:seconds or seconds only, depending on how **Time Format** is set up.

You can assign goals for Events programmed under Detectors in Installer Settings.

Master Goals

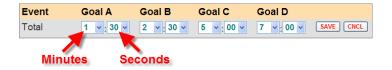
You can set up Master Service Goals for all Dayparts for every day of the week. MASTER GOALS lets you set the same goal for each day of the week. You can then set up specific Daypart service goals for any Daypart, for any day of the week. See Setting Daypart Goals for more information.

Setting Master Goals

1. Click on the **EDIT** link next to the **Event** that you want to change.



2. Select the times (Minutes: Seconds) from the drop-down lists for the selected **Event** and **Goal**.



NOTES: The minimum time for Goal A is 0:01 (one second).

Times will display as either minutes:seconds or seconds only depending on how Time Format is set up. See the section under Installer Settings.

Each goal must be greater than, or equal to, all previous goals. Goal B must be greater than Goal A, and so on.

When you change Master Goals, your changes will automatically replace all previously set individual Daypart Goals. You can then change Daypart Goals to override the newly set Master Goals for individual Dayparts.

- 3. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CNCL** button.
- 4. Continue editing Events, as needed by repeating Steps 1-3.

Daypart Goals

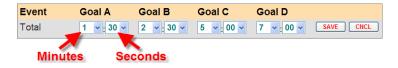
You can set up individual Daypart service goals for any Daypart, for any day of the week. When you set up an individual Daypart Goal, *for that Daypart only*, it will override any Master Goal you may have set up.

Setting Daypart Goals

1. Click on the **DAY** and **DAYPART** tabs for a goal you want to edit.



Click on the EDIT button to open the edit screen for the event you want to change.



3. Select the drop-down list arrow for Minutes and Seconds for each goal you want to change, Goal A through Goal D.

NOTES: The minimum time for Goal A is 0:01 (one second).

Times will display as either minutes:seconds or seconds only depending on how Time Format is set up. See the section under Installer Settings.

Each goal must be greater than, or equal to, all previous goals. Goal B must be greater than Goal A, and so on.

When you change Master Goals, your changes will automatically replace all previously set individual Daypart Goals. You can then change Daypart Goals to override the newly set Master Goals for individual Dayparts.

4. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CNCL** button.

Alarms

The alarm is either an optional strobe or a buzzer that is connected to the SYS30 equipment.

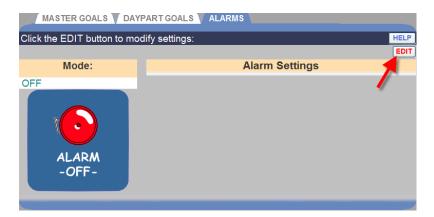
The **Event Time** mode activates the alarm based on the time of a specific event. The **Cars in Lane** mode activates the alarm based on the number of cars in the lane.

Options available, depending on mode selected are:

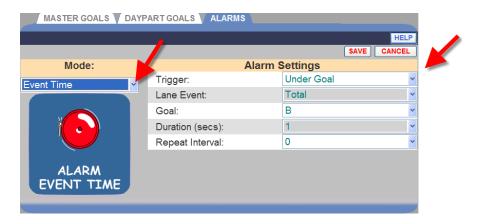
- Trigger: The transition from Under Goal or to Over Goal that will activate the alarm.
- Lane Event: An event that will be triggered either Under Goal or Over Goal. The events are defined in the Installer Detectors. See Detectors for more information. Available only for Event Time mode.
- **Goal:** The goal at which the alarm is activated. Goals are defined under Settings. See Setting Master Goals for more information. Available for Event Time mode only.
- **Max Cars:** The maximum number of cars that can be in the lane before the alarm will be activated. Available only for Cars in Lane mode.
- Lane: The lane that will be monitored. Available only for Cars in Lane mode.
- **Duration:** The number of seconds for the alarm will remain activated.
- Repeat Interval: The number of seconds after an alarm, until it repeats.

To turn the alarm on

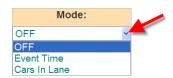
1. Click on the **ALARMS** tab to open the Alarms screen.



2. Click on the **EDIT** link to edit the alarm.



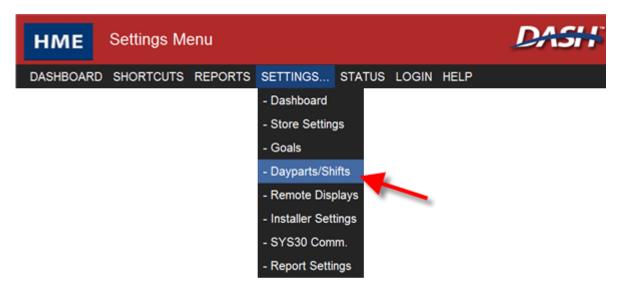
3. Click on the drop-down arrow to the right of the **Mode** field. To turn the alarm on, select whether you want to use the alarm for the **Event Time** mode or the **Cars In Lane** mode. Select **OFF** to turn the alarm off.



- 4. If you selected the **Event Time** mode or the **Cars In Lane** mode, click on the drop-down arrows to the right of each field under **Alarm Settings** to make the desired settings.
- 5. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CANCEL** button.

DAYPARTS/SHIFTS

Place your cursor over **SETTINGS** on the Menu bar, and then click on **Dayparts/Shifts** on the drop-down SETTINGS Menu.



Click on the tab for **DAYPARTS** or **SHIFTS**, whichever you want to set up or edit.



Setting Dayparts allow you to look at your store's activity at different times during the store day. For example, busy in the early morning, slower in late morning, busy during the lunch period, slow in the afternoon or busy around dinner time. The day can be broken into as many as 12 Dayparts, any of which can be several hours long.

You can also track activity for each shift. You can set up 3 shifts based on a 24-hour day.

Shift times can overlap; Daypart times cannot overlap.

Set Up Dayparts

Note the following tips for setting up Dayparts:

- There are 12 possible Daypart periods numbered 1 through 12. You can set up as many Dayparts as you need, but you do not have to set all 12.
- Daypart times that you set up will apply to every day of the week.
- Daypart 1 applies to the store day which starts on that calendar day.
 See Setting up Store Hours.
- There are no gaps between the end of one Daypart and the beginning of the next.
- A Daypart can span across midnight. Enter the correct time for the Daypart and the DASH™ will track the date correctly.

To set up Dayparts

1. Click on the **EDIT** button for the Daypart you want to change.



2. Select the **Start Time** (Hours, Minutes, AM or PM) from the drop-down lists for the selected Daypart.



• Each Daypart will end when the next one begins. The last Daypart will end at Store Closing time, which you can set in Setting up Store Hours under Store Settings.

- If you want to turn off a Daypart (not use it), click on the check box next to OFF.
- Click on the SAVE button to save your changes. If you do not want to save your changes, click on the CNCL button.
- 4. If you want to change other Daypart settings, repeat Steps 1-3.

Set Up Shifts

Note the following tips for setting up Shifts:

- Times will display as either minutes: seconds or seconds only depending your setup for the Time Format.
- Shifts that you set up will apply to **every** day of the week.
- Shifts can overlap, and there can be a gap between shifts. If there is a gap between shifts, no records will be reported on the Shift Report for that period.
- Shift 1 cannot start before the earliest open time entered in Setting up Store Hours under Store Settings.
- Shift 2 and Shift 3 can overlap previous shifts, but they cannot start before or at the same time as the previous shift. For example, if Shift 1 is set for 7:00am 9:00am, Shift 2 cannot start at or on 7:00am, but it can start at 7:05am.
- The last programmed Shift must end at or before the Closing Time entered in Setting up Store Hours under Store Settings.

To set up Shifts

1. Click on the **EDIT** button for the Shift you want to change.



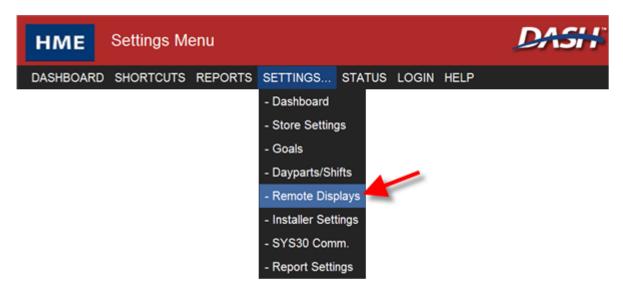
2. Select the **Start Time**, and then the **Stop Time** (Hours, Minutes, AM or PM) from the drop-down lists for the selected Shift.



- 3. To turn off a Shift, click on the check box next to **OFF**.
- 4. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CNCL** button.
- 5. If you want to change other Shift settings, repeat Steps 1-4.

REMOTE DISPLAYS

Place your cursor over **SETTINGS** on the Menu bar, and then click on **Remote Displays** on the drop-down SETTINGS Menu.



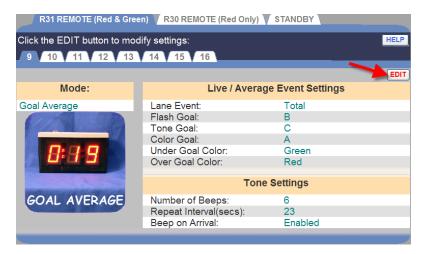
The Edit Remote Displays screen will appear with the R31 REMOTE (Red & Green) tab active.

Click on one of the tabs if you want to view/change R31 REMOTE, R30 REMOTE or STANDBY operations.

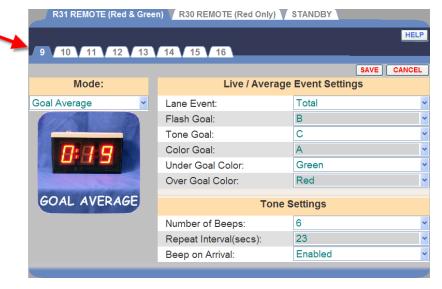


R31 Remote Display

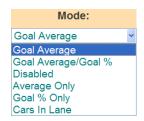
1. Click on the **EDIT** button to open the screen for edits.



2. Click on one of the numbered tabs near the top of the screen, to edit the number corresponding to the remote display installed in the store.



3. Click on the drop-down arrow to the right of the **Mode** field to select the **Mode** that you want to use to track the selected vehicle detector.



- **Goal Average:** In this mode, the Remote Display shows the Event times as vehicles pass through the drive-thru lane, and display average Event times after the Event times have been displayed for a specified time without a new event.
- Goal Average/Goal %: In this mode, the Remote Display shows the Event times similar to the Goal Average mode. However, unlike the Goal Average mode, this mode enables Remote Displays to alternate between the average event time and the percentage of vehicles under and over the event goal.
- Average Only: In this mode, the Remote Display shows the average time for the assigned event. If the Remote Display is in Standby mode (when there is no drive-thru activity), this mode defaults to the Goal Average mode actions.
- Goal % Only: In this mode, the Remote Display shows the current percentage of cars with a service goal below a specified goal. If the Remote Display is in Standby mode (when there is no drive-thru activity), this mode defaults to the Goal Average mode actions.
- Cars In Lane: In this mode, the Remote Display shows the current number of cars in the specified lane. If the Remote Display is in Standby mode (when there is no drive-thru activity), this mode defaults to the Goal Average mode actions.
- Disabled: The Remote Display is disabled. The display will be blank, with a single blinking dot.

4. Click on the drop-down list arrows on the right side of the screen. Depending on the Mode selected, the following settings can be made.

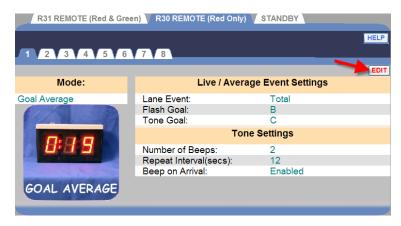


- **Beep on Arrival:** Select Enabled if you want a beep tone to signal when a car reaches a lane event.
- Color Goal: Select the goal at which the display will change colors.
- Flash Goal: Select the goal at which the display will start flashing.
- Lane Event: Select the event you want the Remote Display to show the time for, such as Menu, Service, Total and so on. You can set up goals for Events under Detectors in Installer Settings.
- **Number of Beeps:** Select the number of beeps to be sounded when a car reaches a lane event goal.
- **Over Goal Color:** Select the color you want to be displayed when the selected event is over goal.
- Over Percent Color: Select the color to be displayed for the percentage of cars over the goal selected under Percent Goal.
- **Percent Event:** Percentage of cars over or under its goal for the selected event.
- Percent Goal: Select the goal to be displayed for percent of cars over or under goal.
- **Repeat Interval:** Select the interval between repeating beep tones.
- **Standby Interval:** Select the number of seconds (00 to 59) after the selected event ends, until the Remote Display Standby mode begins.

- Toggle Interval: Select the amount of time in seconds that the Remote Display toggles between Average Event Time and Percentage of Cars Under Goals during Remote Display Standby mode.
- Tone Goal: Select the goal at which the display will start sounding a tone.
- Under Goal Color: Select the color you want to display when the selected event is under goal.
- **Under Percent Color:** Select the color to be displayed for the percentage of cars under the goal selected as **Percent Goal**.
- 5. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CANCEL** button.

R30 Remote Display

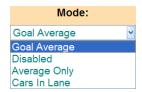
1. Click on the **EDIT** button to open the screen for edits.



2. Click on one of the numbered tabs near the top of the screen, to edit the settings for the R30 Remote Display.



3. Click on the drop-down arrow to the right of the **Mode** field to select the **Mode** that you want to use to track the selected vehicle detector.



- Goal Average: In this mode, the Remote Display shows the Event times as vehicles pass through the drive-thru lane, and display average Event times after the Event times have been displayed for a specified time without a new event.
- **Disabled:** The Remote Display is disabled. The display will be blank, with a single blinking dot.
- Average Only: In this mode, the Remote Display shows the average time for the assigned event. If the Remote Display is in Standby mode (when there is no drive-thru activity), this mode defaults to the Goal Average mode actions.
- Cars In Lane: In this mode, the Remote Displays show the current number of cars in the specified lane. If the Remote Display is in Standby mode (when there is no drive-thru activity), this mode defaults to the Goal Average mode actions.
- 4. Click on the drop-down list arrows on the right side of the screen. Depending on the mode selected, the following settings can be made.



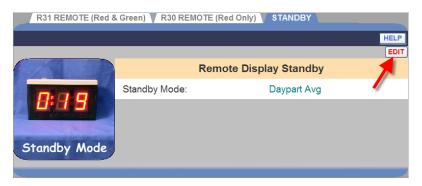
- **Beep on Arrival:** Select Enabled if you want a beep tone to signal when a car reaches a lane event.
- Flash Goal: Select the goal at which the display will start flashing.

- Lane: Select the lane for which the number of cars in lane will be monitored.
- Lane Event: Select the event that you want the Remote Display to show the Event time for, such as Menu, Service, Total and so on. You can assign goals for Events programmed under Detectors in Installer Settings.
- **Number of Beeps:** Select the number of beeps to be sounded when a car reaches a lane event goal.
- **Tone Goal:** Select the goal at which the display will start a tone.
- **Repeat Interval:** Select the interval between repeating beep tones.
- 5. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CANCEL** button.

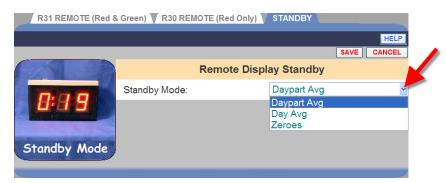
Remote Display Standby

The Remote Display Standby screen allows you to select Day Average, Daypart Average or Zeroes to be displayed on the remote displays when there is no activity for the selected event.

1. Click on the **EDIT** button to open the screen for edits.



2. Click on the drop-down arrow to the right of the **Standby Mode** field and select **Day Avg**, **Daypart Avg** or **Zeroes** from the drop-down list.

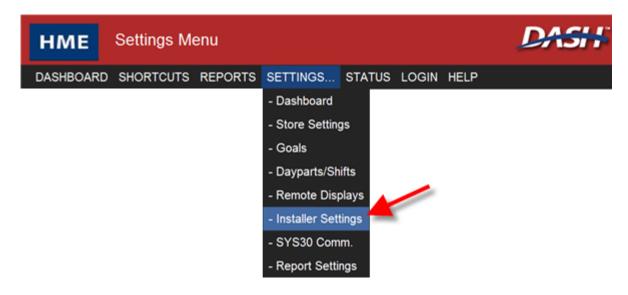


3. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CANCEL** button.

INSTALLER SETTINGS

CAUTION: Changing Installer Settings will override any individual settings since Installer Settings were last made.

To make changes to Installer Settings, click on the **MENU** button in the upper left corner of the Dashboard screen. Place your cursor over **SETTINGS** on the Menu bar and click on **Installer Settings** on the drop-down SETTINGS Menu. You must be authorized to enter the **Installer Settings** mode. Refer to the Permission table to find out if you are authorized to change Installer Settings.



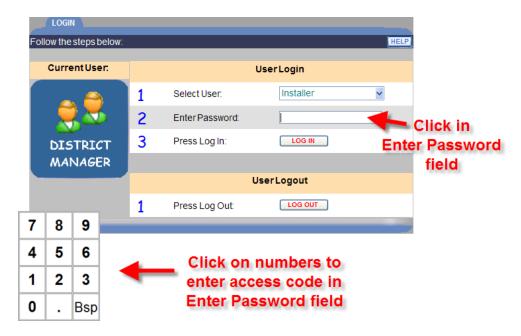
NOTE: If you are not logged in, or not authorized to make these settings changes, a login screen will appear. Refer to the Permission table to find out if you are authorized to change Installer Settings.

Login

The Select User field displays the current user that is logged in.

Enter Login Information

- 1. Click on the drop-down list arrow on the right of the **Select User** field and select **Installer** (or other user).
- Click in the Enter Password field to open a keypad. Click on the numbers on the keypad to enter your password.
 (If you are not sure whether or not a password is required, refer to the Login Permission table.) Click out of the field when you are finished.



- 3. Click on the LOG IN button.
- 4. When you finish making installer settings or performing other DASH™ activities, return to the **LOGIN** screen and click on the **LOG OUT** button. If you do not log out, after 10 minutes of inactivity, you will be logged out automatically and redirected to the Dashboard.

If you log in as **Installer**, you will automatically be taken to the **DETECTORS** screen. To change other installer settings, click one of the other tabs at the top of the screen.



Detectors

This is where you enter information about the vehicle detector installed for each detection point. Each line entry represents a detection point. There can be up to 6 detection points in a <u>single-lane drive-thru</u> and up to 3 detection points in each lane of a <u>dual-lane drive-thru</u>.

Typical Detector Configuration for a Single-Lane Drive-Thru



Typical Detector Configuration for a Dual-Lane Drive-Thru



NOTE: In a dual-lane drive-thru, only the first, third and fifth detection points can be assigned to Lane 1, and only the second, fourth and sixth detection points can be assigned to Lane 2.

- 1. Click on the **EDIT** button to open the editing screen.
- 2. Click on the drop-down menu arrow for each detection point in the drive-thru lane(s), one at a time.



The selections below will appear for each active detection point.



3. Click on the first drop-down list arrow to select a **Detector Type** for this detection point. The Detector Type is the function that you want the detector to perform. Detector Types are defined below:

Detector Type	Definition	
OFF	No detection point programmed.	
ON	Always active during open hours.	
Control	Controlled by a remote switch or by the event control schedule. Typically used for peak hour lanes in multi-lane locations.	
Alert	Alert tone only; does not count for reports.	
Independent	Assigned when times will be recorded and reported but not calculated into the total time. Examples of independent detectors are: a Wait Area, a Pre-Alert, Alert or Pre-Warning detection point.	
Greet	When assigned, the outside audio is connected to the detection point instead of a vehicle detector.	

NOTE: If independent detectors are selected, up to two will be displayed on the Dashboard if the Dashboard is configured to display a Lane frame.

Note the following tips for setting up Detectors:

- A lane must start with either an ON or Control detector.
- A lane must end with an ON detector.
- Only two detectors can be set as Greet detectors.

4. Click on the next drop-down list arrow to select an **Event Name** to assign to this detection point. The following Event Names are available for a single-lane or dual-lane drive-thru.

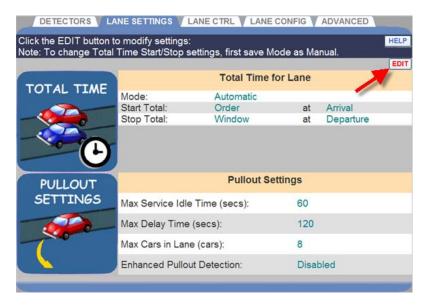
NOTE: Greet cannot come before Menu Board (Menu) in the sequence of events as a car enters and moves through the lane.

Single-Lane Event Name	Dual-Lane Event Name
Arrival	Arrival 1
Alert	Arrival 2
Booth	Alert 1
Cashier	Alert 2
Delivery	Pre-Alert 1
Greet	Pre-Alert 2
Greet 1	Pre-Loop 1
Greet 2	Pre-Loop 2
Menu Board	Pre-Warning 1
Menu 1	Pre-Warning 2
Menu 2	Booth 1
Order Point	Booth 2
Order Point 1	Cashier 1
Order Point 2	Cashier 2
Pickup Window	Delivery 1
Pre-Alert	Delivery 2
Pre-Loop	Greet 1
Presenter	Greet 2
Pre-Warning	Menu 1
Service	Menu 2
Wait Area	Order Point 1
Window 1	Order Point 2
Window 2	Presenter 1
Total	Presenter 2
	Service 1
	Service 2
	Total 1
	Total 2

- 5. Click on the next drop-down list arrow to select a **Delay Time** for this detection point, from 0 9 seconds. This allows delays that employees are not responsible for, not to be measured. For example, a delay at the menu board to permit the customer to roll down the window or a delay at the cashier's station to permit the customer to get their money out, up to the Delay Time you select, would not be measured.
- 6. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CANCEL** button.

Lane Settings

Each store has a limit on how many cars can fit in the service lane, based on the length of the lane and the size of a typical car. You can set up the DASH™ to discard vehicles when there are unusual delays in service or when the maximum number of cars allowed in the lane is exceeded.



- 1. Click on the **EDIT** button to open the editing screen.
- 2. Make changes, as needed.

Total Time for Lane



- The Mode field can be Automatic, if you want the DASH™ to automatically calculate Total Time based on the DETECTORS settings, or Manual if you want to manually control the Total Time settings. Click on the drop-down list arrow to change this setting.
- The Start Total field selects the lane event where you want to start counting Total Time, and whether you want to start counting Total Time from the vehicle's Arrival or Departure at that lane event. Click on the first and second drop-down list arrows to change these settings.
- The Stop Total field selects the lane event where you want to stop counting Total Time, and whether you want to stop counting Total Time on the vehicle's Arrival or Departure at that lane event. Click on the first and second drop-down list arrows to change these settings.

Pullout Settings

Pullout Settings		
Max Service Idle Time (mm:ss):	0 🕶 : 30 🕶	
Max Delay Time (mm:ss):	01 💌 :00 💌	
Max Cars in Lane (cars):	15 🕶	
Enhanced Pullout Detection:	Disabled 🕶	

• The **Max Service Idle Time** is the maximum amount of time that the last ON detection point can be vacant with cars between other ON detection points. Click on the drop-down list arrows on the right to select the maximum allowable service idle time. The range is 00:01 (one second) to 10:00 (10 minutes).

• The **Max Delay Time** is the maximum amount of time allowed for a vehicle to leave one ON detection point and arrive at the next ON detection point. Click on the drop-down list arrows on the right to select the maximum allowable delay time. The range is 00:01 (one second) to 10:00 (10 minutes).

NOTE: DASH[™] determines a vehicle to be a pullout IF any vehicle has been between ANY two ON detection points in excess of the Max Delay Time, AND the last ON detection point has been vacant in excess of the Max Service Idle Time.

• The Max Cars in Lane defines the maximum number of vehicles that can fit in the lane from (and including) the first ON detection point to the last ON detection point. Any new vehicles arriving in excess of this number will cause the leading vehicle in the queue closest to the end of the lane to be discarded. Click on the drop-down list arrows on the right to select the maximum allowable cars in lane. The range is 1 through 24, and the default is 15.

NOTE: To estimate the number of cars that can fit in the lane, estimate 10 feet (3.05 meters) per car between the first ON detection point (Menu Board or Order Point) to the last ON detection point (Service Window or Pickup Window).

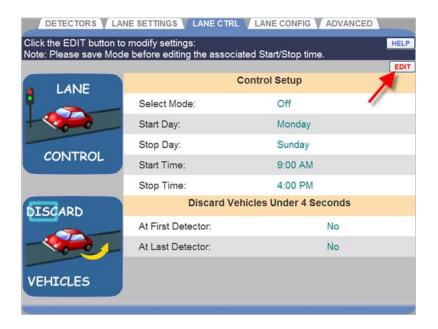
Enhanced Pullout Detection applies the Service Idle Time to <u>each</u>
ON detector, not just the last one. To enable this feature, click on the
arrow to the right of Enhanced Pullout Detection and select
Enable.

NOTE: In Enhanced Pullout Detection mode, DASH™ determines a vehicle to be a pullout IF any vehicle has been between ANY two ON detection points in excess of the Max Delay Time AND the next ON detection point has been vacant in excess of the Max Service Idle Time.

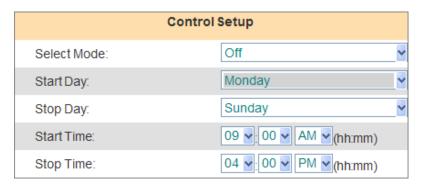
3. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CANCEL** button.

Lane Control

Lane Control is used for two-lane installations where the second lane is only open during heavy traffic Dayparts. For example, the second lane may only need to be open during the lunch hours.



1. Click on the **EDIT** button to open the editing screen.



2. Click on the drop-down list arrow to the right of **Select Mode** to select the mode you want to use to control the lane.

NOTE: Only events that have been assigned Control under Detectors in Installer Settings will appear under **Select Mode**.

Automatic: Allows scheduling of opening and closing times for events that are assigned Control under Detectors in Installer Settings.

Manual: Allows the store to control opening and closing of the events using a remote switch.

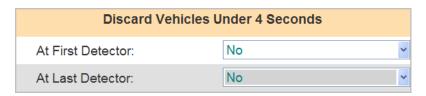
Off: No control is set.

3. Click on the drop-down list arrow to the right of **Start Day** to select the day of the week to start control of this detection point.

- 4. Click on the drop-down list arrow to the right of **Stop Day** to select the day of the week to stop control of this detection point.
- 5. Click on the drop-down list arrows to the right of **Start Time** and **Stop Time** to set the start and stop times, in hours (hh), minutes(mm) and AM or PM, for this detection point to be controlled.

NOTE: Controlled events will open at the scheduled time or store opening, whichever is later, and will close at the scheduled time or store closing, whichever is earlier.

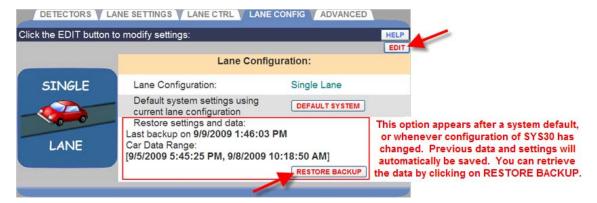
6. Select whether you want to start the vehicle discard for vehicles in the lane under 4 seconds from the **At First Detector** drop-down list.



- 7. Select whether you want to end the vehicle discard for vehicles in the lane under 4 seconds from the **At Last Detector** drop-down list.
- 8. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CANCEL** button.

Lane Configuration

Lane configuration is used to set up the number of lanes at this store.



1. Click on the **EDIT** button to open the editing screen.

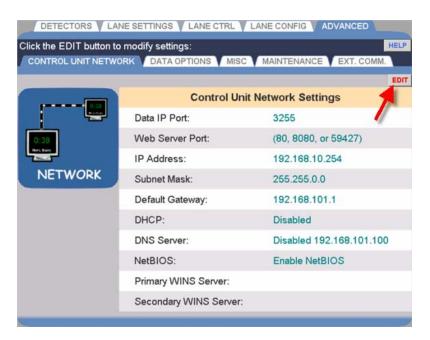


2. Click on the drop-down list arrow to the right of **Lane Configuration** and select whether you have a **Single-Lane** or **Dual-Lane** configuration.

CAUTION: If you change Lane Configuration, you will lose all car data and settings.

3. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CANCEL** button.

Control Unit Network

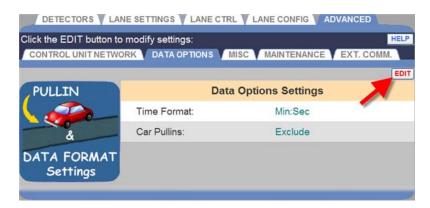


1. Click on the **EDIT** button to open the editing screen.

CAUTION: Contact your Network Administrator before changing any of these settings. Do not make any changes without your Network Administrator's advice.

2. Click on the **SAVE** button to save any changes you have made. If you do not want to save your changes, click on the **CANCEL** button.

Data Options



1. Click on the **EDIT** button to open the editing screen.

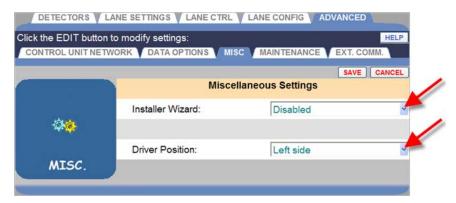


- Click on the drop-down arrow in the **Time Format** field to select minutes and seconds (**Min:Sec**) or seconds only (**Secs Only**) format.
- 3. Click on the drop-down arrow in the **Car Pullins** field to select whether to **Include** or **Exclude** cars that enter the drive-thru lane after the first ON detection point.
- 4. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CANCEL** button.

Miscellaneous



1. Click on the **EDIT** button to open the editing screen.

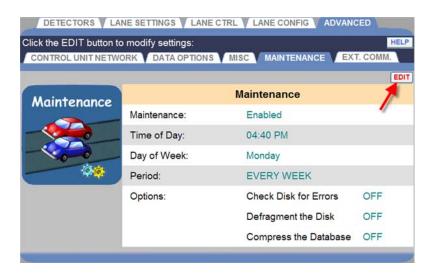


- 2. Click on the drop-down arrow in the **Installer Wizard** field to select the wizard. Use only when advised by HME.
- 3. Click on the drop-down arrow in the **Driver Position** field to change the position of the driver inside the car. This will affect the direction the cars will move on the Dashboard lane display.
- 4. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CANCEL** button.

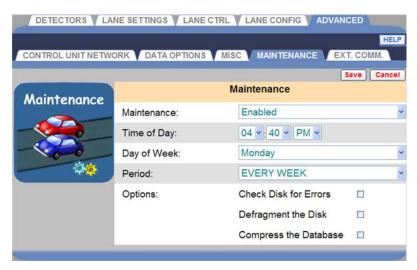
Maintenance

The Maintenance screen allows you to set up preventive maintenance activities that will be performed automatically on the days and times of your choice.

NOTE: It is recommended that Maintenance be Enabled for best DASH™ performance.



1. Click on the **EDIT** button to open the editing screen.



 Click on the drop-down arrow in the Maintenance field to enable or disable the automatic maintenance check. If you select Enabled, the system will restart at each occurrence of the Time of Day, Day of Week and Period that you select.

- 3. Click on the drop-down arrows in the **Time of Day** and **Day of Week** fields to choose when the maintenance will be performed.
- 4. Click on the drop-down arrow in the **Period** field to have the maintenance performed on the same day and time **EVERY WEEK**, **EVERY TWO WEEKS** or **EVERY THREE WEEKS**.
- 5. In the **Options** field, click on the box to the right of each maintenance activity you would like to have performed on the schedule you selected. If you select any maintenance activity, it will be performed before the system restarts.

The possible Maintenance Options are:

- Check disk for errors and correct them
- Defragment the disk to improve DASH™ performance
- Compress the database to improve DASH™ performance

The other Maintenance actions taken include:

- Reboot the DASH™
- Clear out the local printer queue
- 6. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CANCEL** button.

External Communication

The **External Communication** screen contains settings that control external communication features supported by the DASH™ system.



1. Click on the **EDIT** button to open the editing screen.



2. Web Services Key:

This setting provides an ability to protect this DASH™ system from an unauthorized client connection using a web service protocol. If this key is set, any web service client must know this key to gain access to this DASH™ system. Leave this key blank if you do not want to protect this DASH™ system's web service access. For more information regarding DASH™ web service connectivity, please contact the HME Marketing Department at 1-800-848-4468.

3. Data Push Destination(s):

This setting allows you to specify the Internet Protocol (IP) address(es) and port(s) of networked device(s) running an application capable of handling a TCP connection. When this setting is configured, this DASH™ system will periodically push drive-thru information in XML format to the specified destination(s). Leave this setting empty if you do not want this DASH™ system to automatically push data.

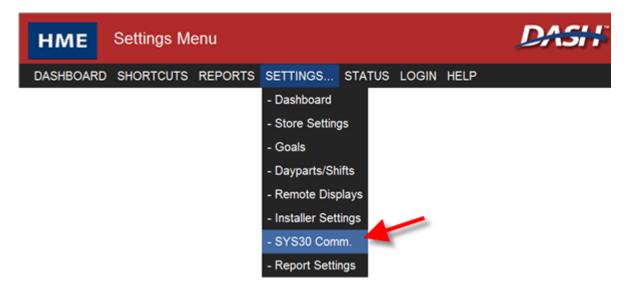
4. Data Serial Port:

This setting allows you to specify the system's Serial Com Port that will be used for external clients using a serial connection.

SYS30 COMMUNICATION SETTINGS

The **SYS30** receives data from the vehicle detectors when a car arrives at or leaves a detection point. It interprets the data based on lane configuration and other settings, and sends this real-time data to the Control Unit and optional Remote Displays. When the car is detected as leaving the lane, the SYS30 creates a record in its database, and also sends this record to the Control Unit for storage in its own database for advanced reporting and data retrieval.

To enter the **SYS30 Communication** mode, place your cursor over **SETTINGS** on the Menu bar, and then click on **SYS30 Comm.** on the drop-down SETTINGS Menu. You must be authorized to enter the **SYS30 Comm.** mode. Refer to the Permission table to find out if you are authorized to change SYS30 Communication settings.

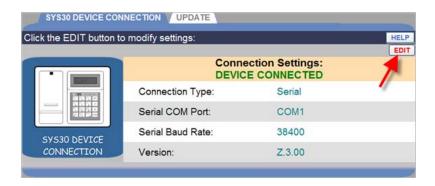


The SYS30 Communication screen appears with the SYS30 DEVICE CONNECTION tab active.

SYS30 DEVICE CONNECTION UPDATE

NOTE: If you are not logged in, or not authorized to make these settings changes, a login screen will appear. Refer to the Permission table to find out if you are authorized to change SYS30 Communication settings.

SYS30 Connection



 Click on the EDIT button to open the SYS30 DEVICE CONNECTION editing screen.



- 2. Edit any of the following fields, as needed:
 - Connection Type: the physical method of connecting to the SYS30
 - Serial COM Port: the serial communication port number used to connect to the SYS30
 - Serial Baud Rate: the speed of communication over the selected serial port

NOTE: This must match the SYS30 baud rate under **Set Up System** > **Installer Setup** > **Set Options**.

3. Click on the **SAVE** button to save your changes. If you do not want to save your changes, click on the **CANCEL** button.

SYS30 Update

CAUTION: SYS30 firmware update should be used only under the direction of an HME Technical Support Representative. This procedure risks losing all SYS30 settings and data if not done properly.



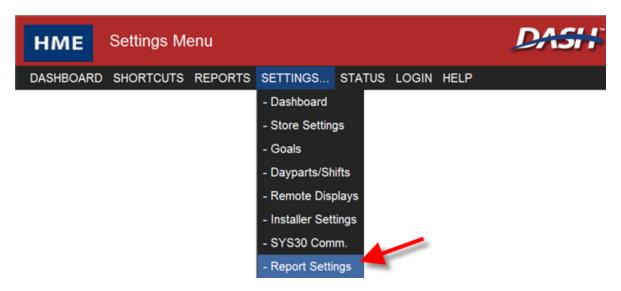
- 1. **Available Update Version:** the version of the SYS30 update that will be used during the SYS30 update procedure.
- 2. To update the SYS30 firmware, press the **UPDATE DEVICE** button.

NOTE: Contact HME Technical Support at 1-800-848-4468 before using this procedure.

REPORT SETTINGS

- 1. Click on the **Menu** button in the upper left corner of the Dashboard screen.
- 2. Place your cursor over **SETTINGS** on the Menu bar. **SETTINGS** will turn blue and the drop-down SETTINGS Menu will appear. On the SETTINGS Menu, click on **Report Settings**.

You must be authorized to enter the **Report Settings** mode. Refer to the Permission table to find out if you are authorized to change Report Settings.



The **Scheduled Reports** screen will appear.

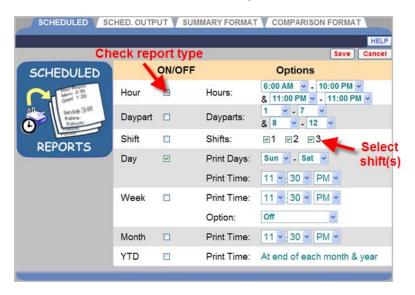
NOTE: If you are not logged in, or not authorized to make these settings changes, a login screen will appear. Refer to the Permission table to find out if you are authorized to change Reports Settings.

Scheduled Reports

NOTE: You may need a password to make changes to Scheduled Reports settings. If so, you will need to enter your password in the Login screen.



Click on the EDIT link to open the fields for editing.



 To select a Report Type to include when scheduling reports, click on the check box next to each option to turn that Report Type ON. Any unchecked box stops the scheduling of that report.

NOTE: The data included in scheduled reports may depend on the selections you make under the SUMMARY FORMAT settings.

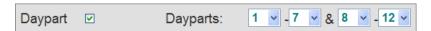
- 3. For each Report Type you turn on, select additional **Options** settings.
 - For the **Hour** report, click on the check box next to **Hour**. Select the **Hours** by clicking on each drop-down list arrow.



Two ranges of hours can be selected. The report will run at the end of each selected hour range.

The report shows the date and time of the report, Store ID, counts for Total Cars, Total Hours and Minutes, Average Time, Cars served within each goal, and Longest times for Menu, Service and Total Times. This report also shows Total Pullouts, Total Pullins, Average Queue Time, Average Cars in the Lane and system information (power fails, system resets and vehicle detector resets).

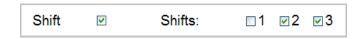
• For the **Daypart** report, click on the check box next to **Daypart**. Select the **Dayparts** by clicking on each drop-down list arrow.



Two ranges of dayparts can be selected. The report will run at the end of each selected daypart range. To turn off a range, set the dayparts to 0.

The report shows the date and time of the report, Store ID, counts for Total Cars, Total Hours and Minutes, Average Time, Cars served within each goal, and Longest times for Menu, Service and Total Times. This report also shows Total Pullouts, Total Pullins, Average Queue Time, Average Cars in the Lane and system information (power fails, system resets, and vehicle detector resets). If the report request is for more than one day, a Daypart report will print with data covering the specified Daypart for each of the requested days.

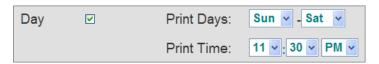
• For the **Shift** report, click on the check box next to each Shift that you want to include.



The report will run after each selected shift.

The report shows the date and time of the report, Store ID, counts for Total Cars, Total Hours and Minutes, Average Time, Cars served within each goal, and Longest times for Menu, Service and Total Times. This report also shows Total Pullouts, Total Pullins, Average Queue Time, Average Cars in the Lane, and system information (power fails, system resets and vehicle detector resets). When setting up shifts, if there is a gap between shifts, no records will be reported on the Shift Report for that period. See Setting up Store Accounting for more information.

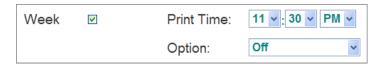
 For the Day report, click on the check box next to Day. Select the Print Days from the drop-down list. If you select the same day in each list, the report will print on only one day. Select the Print Time from each drop-down list. Print Time is the time of day the scheduled report will be generated and printed.



The report will run once a day, for the selected day(s), at the time specified for **Print Time**.

The report shows the date and time of the report, Store ID, counts for Total Cars, Total Hours and Minutes, Average Time and Cars served within each goal. Longest time will be shown only if the day of this report is within the current raw car database. This report also shows Total Pullouts, Total Pullins, Average Lane Time, Average Cars in Lane, and system information (power fails, system resets and vehicle detector resets).

 For the Week report, click on the check box next to Week. Select the Print Time from the drop-down lists.



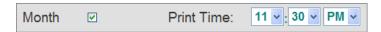
Click on the **Options** drop-down list arrow. Select **Trailing Days** from the drop-down list if you want an additional report for each day of the week selected, or **Trailing Dayparts** if you want a summarized report for each enabled daypart of the selected week. Select **Off** if you do not want either additional report.



This report will run once a week, at the **Print Time** for the day set as **Week Begins On** under Setting up Store Accounting.

The report shows the date and time of the report, Store ID, counts for Total Cars, Total Hours and Minutes, Average Time, Cars served within each goal. Longest time will be printed only if the raw car database contains all records for the week of this report. This report also shows Total Pullouts, Total Pullins, Average Lane Time, Average Cars in Lane, and system information (power fails, system resets and vehicle detector resets).

 For the Month report, click on the check box next to Month. Select the Print Time from each drop-down list.



This report is run once a month, at the completion of each month, on the time specified under **Print Time**.

The report shows the date and time of the report, Store ID, counts for Total Cars, Total Hours and Minutes, Average Time and Cars served within each goal. Longest time will be printed only if the raw car database contains all records for the week of this report. This report also shows Total Pullouts, Total Pullins, Average Lane Time, Average Cars in Lane, and system information (power fails, system resets and vehicle detector resets).

For the Year-to-Date report, click on the check box next to YTD.



The **Year-to-Date** report prints at your store's closing time on the last day of the month, and at the end of the fiscal year. You can view or change the fiscal year on the Store Settings Accounting screen. See Setting up Store Accounting for more information.

The report shows the date and time of the report, Store ID, counts for Total Cars, Total Hours and Minutes, Average Time and Cars

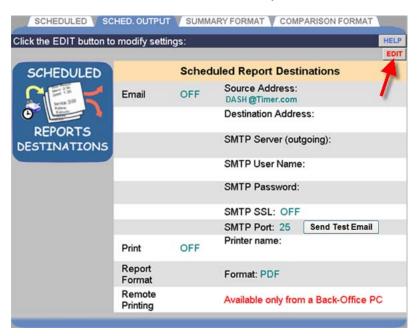
served within each goal. Longest time will be printed only if the raw car database contains all records for the week of this report. This report also shows Total Pullouts, Total Pullins, Average Lane Time, Average Cars in Lane, and system information (power fails, system resets and vehicle detector resets).

4. Click on the **Save** button to save your changes and set all of the scheduled reports that are turned ON. If you do not want to save your changes, click on the **Cancel** button.

Scheduled Report Output

This screen allows you to select where scheduled reports will be sent. They can be sent to an Email address or to a printer.

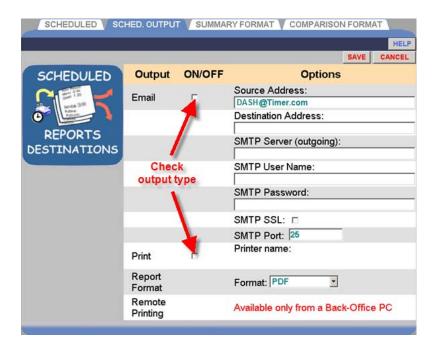
1. Click on the **EDIT** button to open the fields for editing.



NOTE: If you are browsing from another Back-Office PC, "Click the Edit button to set up" will appear on the Remote Printing line.

2. Check the **Email** box for sending the report in an Email or the **Print** box to print the report, or both.

NOTE: Scheduled printed reports require the Remote Printing utility downloaded from the Control Unit to a single Back-Office PC that is connected to a printer.



 To edit any of the information on the SCHED. OUTPUT screen, click in the desired field and a keyboard will appear. Enter the information in the field by clicking on the letters and numbers on the keyboard.



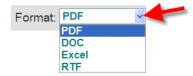
NOTE: When entering an Email address, select Caps on the keyboard to enter the @ sign in the Email addresses.

- Email Source Address: This must contain your email account's full email address.
- Email Destination Address: This is the Email address where you
 want the reports to be sent. For multiple Emails, use commas to
 separate the Email addresses.

NOTE: Contact your email provider or network administrator to obtain information required for the remaining email settings.

After you save your settings, you can send a test Email to the Destination Address by clicking on the Send Test Email button.

• **Report Format:** Click on the drop-down list arrow and select the format in which you would like the reports saved.



For the above settings, click on the **Save** button to save your selections, or click on the **Cancel** button if you do not want to save your selections.

 Remote Printing: Used to download Scheduled Report print application (Sys40 Print Service) to your Back-Office PC by clicking on the **Download** button.



NOTE: When you click on the Download button, you may be blocked from downloading files to your computer. If this happens, follow the instructions that appear on your screen and then click on the Download button again.

Download Installation Notes

Windows Operating Systems Supported: Windows XP Recommended Hardware: 512MB RAM, approximately 50MB free

local hard drive space

Optional Software: Microsoft Word, Microsoft Excel or Adobe Acrobat, depending on a selected print format

Installing and Setting Up the Sys40Print Service —

The Sys40Print Service runs as a Windows Service, and therefore does not require a user to be logged on the computer. After the service is installed, it will start automatically each time the computer is turned on or rebooted.

You should install the Sys40Print Service with an **administrator** / "**power user**" level user account. This user should have the rights required to print to the selected (local/network/shared) printer.

After you click on the Download button, the following steps will appear on your screen —

Step 1: You can install the Sys40Print Service either of the following two ways;

- If you are logged on your PC as an administrator/power user, click on the **Run** button to install the Sys40Print Service.
- If you are logged on your PC as a user with restricted rights, but you can supply information for the administrator/power user account, click on the **Save** button to download the Sys40Print Service file on your computer. To run the Sys40Print Setup, locate the downloaded file, right click on it and select the "Run as ..." option to start it.



Step 2: To continue, click on the **Run** button.



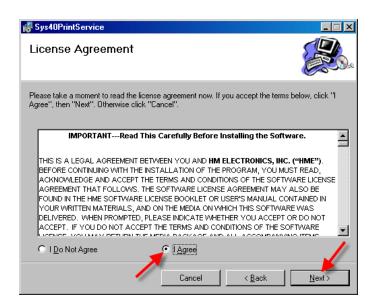
Step 3: Click on the **Setup** button to start the downloaded installation.



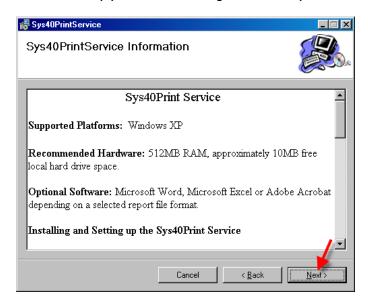
Step 4: Click on the **Next >** button to start the Setup Wizard.



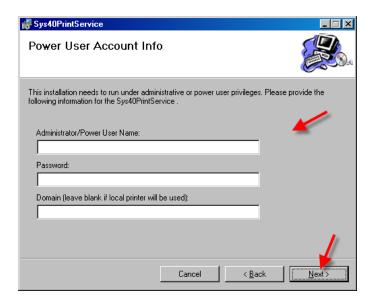
Step 5: Read the License Agreement and select **I Agree**, and then click on the **Next** > button to continue the installation.



Step 6: If you have Windows XP, click on the **Next** > button to continue. If you do not have Windows XP, you may not be able to run this application on your computer.

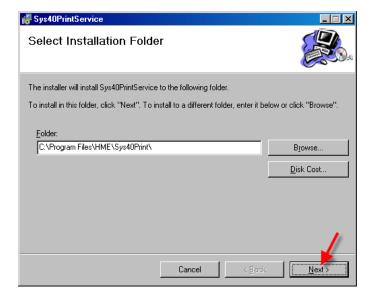


Step 7: Enter your store's network access information, **User Name**, **Password** and **Domain**, and then click on the **Next** > button to continue.

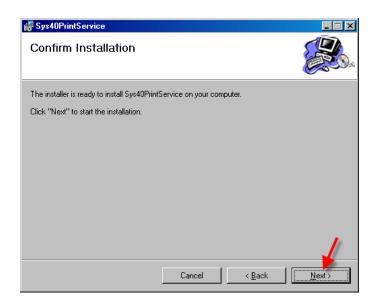


Step 8: If you would like the Sys40Print Service files to be installed in the Folder shown, click on the **Next** > button to continue. If you would like to select a different folder for the Sys40Print Service files, click on the **Browse** button and locate the desired folder. If you would like to know how much disk space will remain on your computer when this installation is completed, select the **Disk Cost...** button.

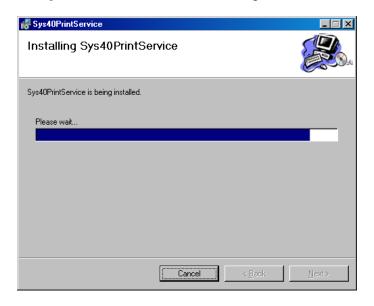
When you are ready, click on the **Next** > button to continue.



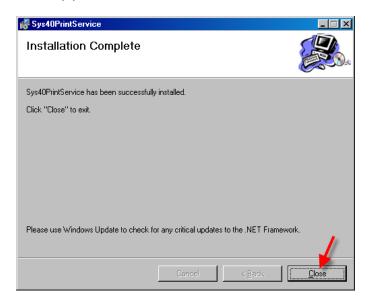
Step 9: To confirm that you are ready to begin the installation, click on the **Next** > button.



Step 10: Wait while the Sys40Print Service is being installed.



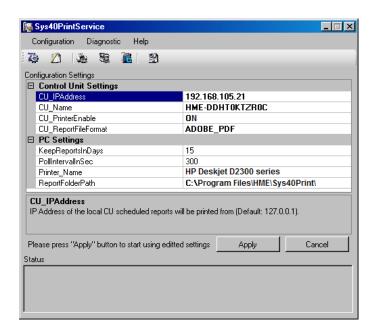
Step 11: When the Installation Complete screen appears, click on the **Close** button to exit the Setup Wizard. After exiting, a screen will appear for Control Unit and Printer Configuration.



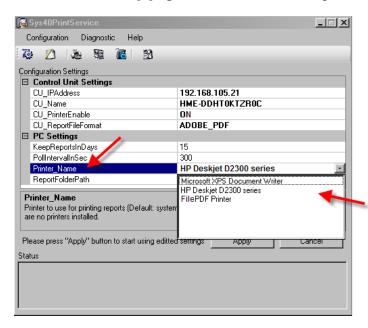
If the following screen appears, click on the **Unblock** button.



Step 12: After the installation is completed, the following screen will appear. On this screen, you can select the printer you want the Sys40Print Service to print to.



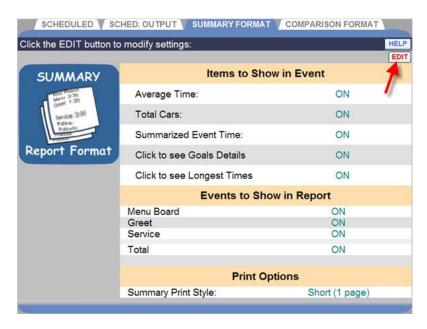
Step 13: Click on **Printer Name** for a drop-down list of printers available. Select the printer you want to print your DASHTM reports. Click on the **Apply** button to enter your selection.



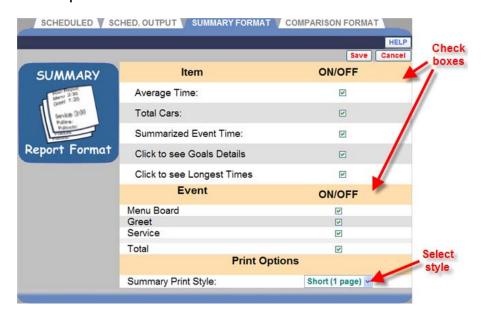
Summary Report Format

This screen allows you to select what information will be included in your Summary Reports.

Click on the EDIT button.



Click on the boxes to place a check mark in them for Items and Events
you want to include in your Summary Reports, or to remove check
marks from boxes for Items and Events you do not want to include in
the reports.



3. Click on the drop-down list arrow to the right of **Summary Print Style** to select the setting that specifies whether the DASH™ Scheduled Reports should be a short overview report or a long, detailed report.

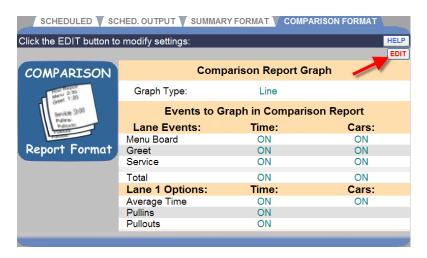
NOTE: This affects the printed and emailed Scheduled Reports.

4. Click on the **Save** button to save your selections, or click on the **Cancel** button if you do not want to save your selections.

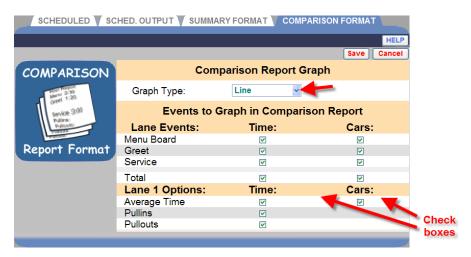
Comparison Report Format

This screen allows you to select what information will be included in your Comparison Reports.

1. Click on the **EDIT** button.



- 2. Click on the drop-down list arrow to the right of the **Graph Type** field and select whether you would like a **Line** graph or a **Bar** graph.
- 3. Click on the boxes to place a check mark in them for Lane Events and to Lane 1 Options that you want to include in your Comparison Reports, or to remove check marks from boxes if you do not want to include them in the reports.



 Click on the Save button to save your selections, or click on the Cancel button if you do not want to save your selections.

CHAPTER 6 STATUS

Click on the **Menu** button in the upper left corner of the Dashboard screen and then go to the Menu bar on the left side of the screen and click on **STATUS**.



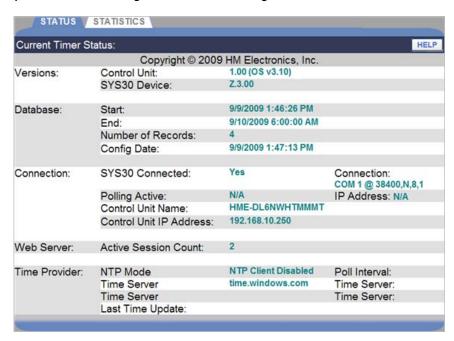
The STATUS display will appear.



Click on one of the tabs for the type of information you need.

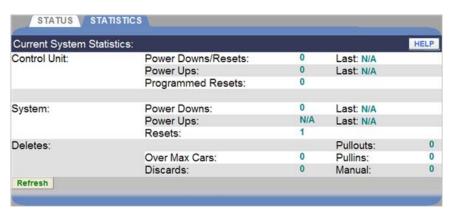
STATUS

The **STATUS** screen provides information that typically may be needed by HME Technical Support personnel if you are consulting them regarding a problem with your DASH™ system.



STATISTICS

The **STATISTICS** screen provides information that typically may be needed by HME Technical Support personnel if you are consulting them regarding a problem with your DASH™ system.



CHAPTER 7 TROUBLESHOOTING



Dashboard display not changing

If time is not updating on the Dashboard, reset the Control Unit by turning it off and back on. To do this, press and hold the power switch for a few seconds to turn the unit off, and then press and hold the switch again to turn it back on. If the Dashboard time is still not updating, call HME Technical Support.

Dashboard screens that might indicate problems



This screen should appear when DASH™ is restarting. If it remains on the Dashboard longer than 5 minutes, it may indicate a startup problem.



This screen means the Control Unit is unable to connect with the SYS30 because:

- Serial cable is not connected between the SYS30 and the Control Unit.
- SYS30 is not on.
- SYS30 communication settings are incorrect.



This screen indicates the SYS30 is not compatible with the DASH system.

Contact HME Technical Support at 1-800-848-4468 or Fax (858) 552-0172.

Electrical Power Outage

If an electrical power outage from a lighting storm or power generator failure causes problems with your HME equipment after the electricity comes back on, unplug the AC power adapters from their electrical outlets, then plug them back in.

If there are any problems with your DASH[™] that you have been unable to resolve using this manual, contact HME Technical Support at 1-800-848-4468 or Fax (858) 552-0172.